Westborough Water District

2263 Westborough Blvd. | South San Francisco, CA 94080
Mail: P.O. Box 2747 | South San Francisco, CA 94083-2747
Phone: 650-589-1435 Fax: 650-589-5167
Email: WWD@WestboroughWater.org Web: WestboroughWater.org

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, August 13, 2026
7:30 p.m.
Westborough Water District Office
2263 Westborough Boulevard, South San Francisco

1. **ROLL CALL:**

2. **PLEDGE OF ALLEGIANCE:**

3. **CONSENT CALENDAR:**
   All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

   A. Approval of Minutes:

      1. Regular Meeting of July 9, 2026.

      2. Special Meeting of July 30, 2026.

   B. Accountant's Report for Period Ending June 30, 2026.

   C. Investment Report for Period Ending July 31, 2026.

   D. Claims Register for July 31, 2026.

4. **PUBLIC COMMENT:**

   Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. **BUSINESS (OLD):** None

6. **BUSINESS (NEW):**

A. Consideration to Authorize Task Order 26-27-01 with Pakpour Consulting Group, Inc., for Additional Service Request No. 3 for Construction Management and Inspection Services for the Skyline Tank No.3 Structural Retrofit Project in the Amount of $37,800.

B. Consideration to Approve of Resolution 697, Accepting the Skyline Tank No. 3 Structural Retrofit as complete and authorize the recordation of a Notice of Completion with the San Mateo County Recorder.

C. Authorization for General Manager to Submit Response Regarding Amended Conflict of Interest Code to the San Mateo County Assessor-County Clerk-Recorder.

D. Review/Approve District Newsletter.

E. Consideration to Authorize Attendance to ACWA Region 5 Program and Tour - Exploring United Water's Integrated Water Systems & Infrastructure Resilience, Oxnard, California, September 3 – September 4, 2026.

F. Consideration to Authorize Attendance to ACWA/JPIA 2026 Membership Summit and Fall Conference, Anaheim, California, November 30 – December 3, 2026.

7. WRITTEN COMMUNICATIONS:

A. LAFCo Special District Election 2026 – Regular Member Ballot - Update

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

A. Engineer's Report (Laurie).

1. Skyline Tank No. 3 – Approve Change Order No. 3 and Progress Payment No. 10.

2. Appian Way Sewer Improvements – Brief Update.

3. Skyline Tank No. 2 – 60%.

4. Specifications Update – Brief Update

B. Report on District's Water Conservation for July 2026.

C. Update on SamTrans Bus Hitting Fire Hydrant at 3500 Callan Boulevard.

D. Announcement of General Manager Retirement.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on ACWA Region 5 Zoom Board Meeting on August 3, 2026 (Amuzie).

11. CLOSED SESSION:

A. Closed Session – Public Employment (Government Code §54957(b)).
Position: General Manager

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.

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MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS

Thursday, July 9, 2026

The meeting was called to order at 7:40 p.m.

1. ROLL CALL:

Directors Present:	Don Amuzie Tom Chambers Janet Medina Julie Richards Perry Bautista
Staff Present:	Michael Conneran, Attorney Carlos Arias, Field Supervisor Wendy Bellinger, Office Supervisor Joubin Pakpour, Engineer Patricia Mairena, General Manager
Visitors Present:	None

2. PLEDGE OF ALLEGIANCE: Led by Director Amuzie.

3. CONSENT CALENDAR:

President Bautista asked the Board if there was any discussion; otherwise, he would entertain a motion to accept the consent calendar.

Director Chambers moved to approve the Consent Calendar, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

The Board shifted the order of discussion for Item 9.A – Engineer Report (Pakpour) to allow our engineer to make his presentation.

9. GENERAL MANAGER'S REPORT:

A. Engineer's Report (Pakpour).

1. Skyline Tank No. 3 – Progress Payment No. 9 and Update.

Engineer Pakpour reported that all the work had been completed and the tank was now full of water up to the overflow level, but was not connected to the water system as the water quality was still being tested for bacteria/E.coli. Engineer Pakpour mentioned that in addition, the water was also being tested for VOCs (volatile organic compounds) to make sure these were not present due to the new coating. Engineer Pakpour also mentioned that there were two rounds of testing, and right now, the District was waiting for the results of the 2nd tests.

Engineer Pakpour stated that he anticipates coming back to the Board in August for acceptance of the project, essentially taking it back from the contractor as a completed project. Engineer Pakpour mentioned that there is no work remaining, but there are a couple of minor change orders to be resolved with the contractor which will not hold putting the tank back in service. Engineer Pakpour asked if there were any questions on the schedule of the project.

Engineer Pakpour reported that there was one change order with zero dollars, and that anytime there was a change to the contract, it had to be done through a change order process, and it could be dollars or it could be number of days being added to the contract. In this case, there were a total of 30 working days that were being added to the project, 15 were due to weather delays and the others to additional work, and they were all accounted for under Changer Order no. 2.

Engineer Pakpour mentioned that there were two pending change orders and one of them has been dragging since December 2025. Engineer Pakpour stated that this change order has to do with the tariffs issue with the foundation work, and it was close to being resolved soon. Engineer Pakpour also stated that they will be working with our attorney to make sure there are agreements in place in the event the contractor receives refunds, the District would get its money back, as we would not want to hold off closing out this project waiting to see if the refunds were issued, which may or may not happen. Engineer Pakpour told the Board that the contractor did in fact spend the $20,000 in order to keep the project moving forward.

Engineer Pakpour reported that the other change order had to do with the materials for the structural repairs which they were still working on the cost and the amount should be between $2,500 and $3,000.

Engineer Pakpour mentioned that these pending change orders will be brought up at closing of the project, but the total percentage of the change orders would amount to about 1.5% to 2% of the total project, and that typically in California, the percentage runs between 10 to 15% for these types of projects.

Engineer Pakpour asked if the Board had any questions. Director Amuzie asked if there was any other way to test the quality of the water in the tank other than dumping it. Engineer Pakpour replied that unfortunately, the water had to soak with the coating and then be tested, but that in his professional career, if there were any bacteria problems, the water would be additionally treated, or in the event of VOCs being present, the water would be let to sit in the tank for about 20 days, and that would cause the VOCs to dissipate by the time the water was re-tested.

Director Chambers asked what a spark test was. Engineer Pakpour replied that it was used to test the thickness, but it no longer involves any sparks.

Engineer Pakpour reviewed various pictures of the work that was done for the project, and provided descriptions. The Board asked some questions.

Engineer Pakpour mentioned that the project will be on next month's agenda for acceptance. Engineer Pakpour also mentioned there will be a request for additional time spent on inspections, which Engineer Laurie had already brought up to the Board and General Manager Mairena's attention and will run about $30K to $35K. Engineer Pakpour stated the total cost of the project was about $2.5 million.

2. Appian Way Sewer Improvements – Brief Update.

Engineer Pakpour mentioned that 90% plans were submitted to the City of Daly City and the District for review and comments, and that hopefully the design could be wrapped up in the next couple of months, and then go out to bid for construction.

3. Specifications Update – Brief Update.

Engineer Pakpour mentioned that the project was running about a month behind, but they should be ready by the end of July.

6. BUSINESS (NEW):

A. Consideration to Call a Special Meeting for Last Week of July, 2026, for Public Hearing on Collection of Sewer Charges.

General Manager Mairena mentioned that normally at the July meeting, the Board is presented with the sewer assessment file to be approved for inclusion in the property taxes; however, the public hearing was not duly advertised two weeks prior to the public hearing. General Manager Mairena stated that the advertising options to meet the July 31st deadline for the file submittal to San Mateo County would be to hold the public hearing either on Wednesday, July 29th or Thursday, July 30th. General Manager Mairena also stated that her recommendation was for the Board to call a special meeting to hold a Public Hearing on the Collection of the Sewer Charges on either of these dates.

President Bautista asked the other board members if they would be fine with calling a special meeting for July 30th at 7:30 p.m., and all the board members concurred.

Director Chambers moved to call a Special Meeting for July 30, 2026, at 7:30 p.m. for a Public Hearing on Collection of Sewer Charges, seconded by Director Richards.

The motion was carried unanimously.

B. Consideration to Approve Resolution No. 695, Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2026-2027.

Attorney Conneran provided a brief background on the Gann Limit, which is an initiative that was passed in the 1970s, similar to Prop. 13, which limits the amount of funds public agencies can spend during a fiscal year and allows for annual adjustments to the amount that was spent the prior year. Attorney Conneran reported that each year, the agencies that are subject to this get income and population statistics from the State and that the expenditure limit is adjusted every year using a factor that reflects changes in population and the per capita personal income. Attorney Conneran noted that the change was applied to last year's Appropriation Limit to come up with this year's limit of $15,477,357. Attorney Conneran mentioned that there was a notice posted in accordance with the requirements.

Director Chambers moved to Adopt Resolution 695, Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2026-2027, seconded by Director Medina.

Roll Call	
Director Amuzie	Aye
Director Chambers	Aye
Director Medina	Aye
Director Richards	Aye
President Bautista	Aye

The motion was carried unanimously.

C. Consideration to Approve Billing Rate Increase from District's Attorney, Effective with the August 2026 Invoices.

Attorney Conneran explained to the Board that this was a periodic increase with the last one being back in March 2025. Attorney Conneran mentioned that they had actually been losing money with the meeting retainer amount as it had remained the same for several years and they certainly appreciated working with the District.

General Manager Mairena commented that the retainer amount had been in place for decades, and she remembers it was former General Manager Yee, who last brought it up.

Director Chambers moved to approve the Billing Rate Increase from District's Attorney, Effective with the August 2026 Invoices, seconded by Director Medina.

The motion was carried unanimously.

D. Consideration to Approve Amendment to Employment Agreement Between the Westborough Water District and Patricia Mairena.

Attorney Conneran reminded the Board that this was simply what the Board had agreed at the last board meeting and it had been put in paper form.

Director Chambers moved to approve the Amendment to Employment Agreement Between the Westborough Water District and Patricia Mairena, seconded by Director Medina.

The motion was carried unanimously.

E. Approve District's Salary Schedule.

General Manager Mairena clarified that this was also a restatement of what the Board had approved at the last meeting. General Manager Mairena mentioned that CalPERS required the Board to approve a Salary Schedule periodically. General Manager Mairena confirmed that this schedule contained the information Director Amuzie had requested only in a more condensed format.

Director Chambers moved to approve the District's Salary Schedule for 2026-2027, seconded by Director Medina.

The motion was carried unanimously.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

Attorney Conneran reported that there is going to be a ballot measure in November regarding a possible adjustment to Prop. 13. Attorney Conneran mentioned that this measure was a compromise between the Jarvis Gann Taxpayers Advocates and the Legislature. Attorney Conneran proceeded to explain what the measure consisted of and how it may or may not affect the District.

9. GENERAL MANAGER'S REPORT:

B. Report on District's Water Conservation for June 2026.

General Manager Mairena stated that she was unable to retrieve the SFPUC monthly bill, so she could not prepare the report, but she will be reporting on it next month.

Attorney Conneran suggested reporting on it at the meeting of July 30th.

C. Update on the Final Approval of the 2025 Amended and Restated Water Supply Agreement (2025 Amended and Restated WSA).

General Manager Mairena reported that the SFPUC had approved the 2025 agreement and that it had been distributed to all the agencies, and she had received both a hard copy and an electronic copy. General Manager Mairena asked Attorney Conneran if it would be okay to distribute it to the Board, and Attorney Conneran replied it would be fine.

General Manager Mairena asked if the Board would like a copy and replied that she will be sending everyone a copy.

Director Chambers asked if the District had received the updated Tier 2 worksheets. General Manager Mairena replied that she would follow up on that.

D. Update on SamTrans Bus Hitting Fire Hydrant at 3500 Callan Boulevard – *Report Added*

General Manager Mairena reported that the District had not yet received reimbursement from SamTrans. She stated that she contacted SamTrans at the beginning of the week and received a call today advising that, due to the amount, the claim required a second approval; however, the check should be mailed soon.

10. ITEMS FROM BOARD OF DIRECTORS: None

11. CLOSED SESSION:

A. Closed Session – Public Employment (Government Code §54957(b)). Position: General Manager

Attorney Conneran took the Board to closed session at 8:23 p.m. to discuss the General Manager position.

The Board reconvened open session at 8:33 p.m. Attorney Conneran stated that the Board had met in closed session to discuss a plan for the General Manager position and there was no reportable action taken.

12. ADJOURNMENT:

Without objection, President Bautista adjourned the meeting.
Time 8:34 p.m.

____
Secretary

____
President

____
Date

MINUTES OF THE SPECIAL MEETING
OF THE
BOARD OF DIRECTORS

Thursday, July 30, 2026

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:	Don Amuzie Tom Chambers Janet Medina Julie Richards Perry Bautista
Staff Present:	Michael Conneran, Attorney (via Zoom) Wendy Bellinger, Office Supervisor Patricia Mairena, General Manager
Visitors Present:	None

2. NEW BUSINESS:

A. PUBLIC HEARING:
Consideration of Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Requesting Their Collection by the County of San Mateo, Resolution No. 696.

President Bautista opened up the Public Hearing. With no public present, President Bautista proceeded to close the Public Hearing.

General Manager Mairena stated that the printed report was in front of the Board for review and it had also been sent to them electronically. General Manager Mairena reported that there was also a resolution on their board packet which the Board would need to approve as it needed to be sent to San Mateo County along with the sewer assessments file.

Attorney Conneran added that the report, labeled as exhibit A on the resolution, contained sewer charges for each property based on the water usage during the months of January and February, and that it was necessary to communicate these charges to San Mateo County so that they could be placed on the tax roll.

Director Chambers moved to Adopt the Report of Sewer Service Charges to be Collected on Tax Rolls and Requesting Their Collection by the County of San Mateo, Resolution No. 696., seconded by Director Medina.

Roll Call	
Director Amuzie	Aye
Director Chambers	Aye
Director Medina	Aye
Director Richards	Aye
President Bautista	Aye

The motion was carried unanimously.

B. Approve Updated District's Salary Schedule.

General Manager Mairena explained to the Board that the Salary Schedule that was approved last month did not contain the correct salary range for employee Armstrong, as she had used the salary approved in June 2025 for her calculations, but since then, Mr. Armstrong had obtained his Cross Connection Specialist certification, earning him and additional 3%. General Manger Mairena stated that this updated Salary Schedule contained the correct salary range for Mr. Armstrong.

Director Medina moved to approve the updated District's Salary Schedule, seconded by Director Chambers.

The motion was carried unanimously.

C. Consideration to Authorize Attendance to the ACWA Region 5 Zoom Board Meeting on August 3, 2026.

General Manager Mairena stated that she received this after the July 9th meeting agenda had been prepared, and since this meeting would take place before the August meeting, the Board would need to authorize attendance for anyone who wanted to participate so they could be compensated. General Manager Mairena clarified that there was also a

Region 5 event scheduled for September 3 – 4, which she had previously brought up to the Board, but that agenda had not yet been published.

President Bautista asked the Board if anyone was interested in participating. Director Amuzie expressed his interest in participating. Director Chambers asked Director Amuzie to brief the Board on the event at our next meeting.

Director Chambers moved to Authorize Director Amuzie's Attendance to the ACWA Region 5 Zoom Board Meeting on August 3, 2026, seconded by Director Medina.

The motion was carried unanimously.

General Manager Mairena mentioned that there was no need to register to attend and told Director Amuzie that she would forward the email with the Zoom link to him.

3. GENERAL MANAGER'S REPORT:

A. Report on District's Water Conservation for June 2026.

General Manager Mairena displayed the monthly comparison chart of water use and reported that water consumption for June 2026 was lower, in comparison to the same period for FY 2020-2021, the last year with average usage before the last drought. General Manager Mairena mentioned that the usage was a bit higher than in recent months, and it could be do to the District starting to fill Skyline Tank No. 3, or it could also be do to customers using more water since it had been a little warmer.

B. Report on Staff Attendance to Cal Water's EOC Training & Tabletop Exercise – *Report Added*

General Manager Mairena reported on an EOC (Emergency Operations Center) Training and Tabletop exercise that she had attended with Carlos and Israel at their Bayshore operations center in San Mateo, CA. General Manager Mairena stated that the event was very well attended by other water districts, emergency personnel, and dignitaries, and it was also very well organized. General Manager Mairena mentioned that the exercise consisted of how different teams responded to an earthquake event in the command center. General Manager Mairena also mentioned that this was excellent training and that it did not cost the District anything, plus this type of training is what could be put down when LAFCo ask about the emergency training District staff have had.

General Manager Mairena mentioned that there were a couple of items staff was interested on getting for the District, including "Water on Wheels," which consisted of a small truck with a tank inside and a couple of faucets outside, so that water could be distributed during major emergencies.

General Manager Mairena provided a brief overview of the scenario they were presented with and stated she was pleased to have met several of the Cal Water staff members and mentioned that this event is done annually.

4. ITEMS FROM BOARD OF DIRECTORS:

A. Report on BAWSCA Meeting of July 16, 2026 (Chambers).

Director Chambers reviewed his written report with the Board and commented on the water bank and on the graphs he included. Director Chambers was complimented on his graphs.

5. ADJOURNMENT:

Without objection, President Bautista adjourned the meeting.
Time 7:49 p.m.

Secretary

President

Date

Westborough Water District

Financial Statements
With Accountant's Compilation Report
June 30, 2026

Chavan & Associates, LLP
Certified Public Accountants
16450 Monterey Road, Ste. 5
Morgan Hill, CA 95037

Westborough Water District

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Chavan and Associates, llp
Certified Public Accountants

Accountant's Compilation Report

To the Board of Directors
Westborough Water District
City of South San Francisco, CA

Management is responsible for the accompanying financial statements of the business-type activities of the Westborough Water District, CA (the "District"), as of and for the twelve months ended June 30, 2026, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The supplementary information on pages 7 through 9 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. However, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

A statement of cash flows for the twelve months ended June 30, 2026, has not been presented. Accounting principles generally accepted in the United States of America require that a statement of cash flows be presented when financial statements purport to present financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has omitted the management's discussion and analysis that the Governmental Accounting Standards Board requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

We are not independent with respect to the District as of and for the twelve months ended June 30, 2026, because we performed certain accounting services that impaired our independence. We were engaged to compile monthly summary reports of the District's transactions instead of a full set of financial statements. As such, we are required by the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants to disclose that the accompanying financial statements exclude the minimum required disclosures and statement of cash flows. This does not impact the credibility and accuracy of the information included in the accompanying financial statements.

C & A LLP

August 7, 2026
Morgan Hill, California

Westborough Water District
Statement of Net Position
June 30, 2026

ASSETS		
Current Assets:		
Cash (Including $5,939,432 in Time Deposits)	$	7,196,658
Receivables		
Water		884,911
Sewer		88,459
Other		190,384
Prepaid Expenses and Other		40,524
Inventory		202,258
Total Current Assets		8,603,194
Non-Current Assets:		
Lease Receivable		170,385
Utility Plant in Service (Note 5):		
Land		182,633
Work in Progress		1,866,057
Water Facility		9,838,102
Building		1,503,835
Joint-Use Facilities		94,907
Meters		1,180,286
Office Furniture and Equipment		161,902
Maintenance Facility		478,623
Sewer Facility		3,631,507
Total Utility Plant in Service (Capital Assets)		18,937,852
Less Accumulated Depreciation		(7,913,950)
Utility Plant in Service-Net Accumulated Depreciation		11,023,902
Total Non-Current Assets		11,194,287
Total Assets	$	19,797,481
DEFERRED OUTFLOWS		
Deferred Pension Outflows	$	499,119
Deferred OPEB Outflows		141,130
Total Deferred Outflows	$	640,249

(continued)

Westborough Water District
Statement of Net Position
June 30, 2026

LIABILITIES		
Current Liabilities:		
Accounts Payable (Note 2)	$	1,644,156
Customers' Deposits		419,620
Unearned Revenue		16,531
Total Current Liabilities		2,080,307
Long-term Liabilities:		
Accrued Paid Leave		98,871
Net Pension Liability		1,250,673
Net OPEB Obligation		239,547
Total Long-term Liabilities		1,589,091
Total Liabilities	$	3,669,398
DEFERRED INFLOWS		
Deferred Lease Inflows	$	134,026
Deferred Pension Inflows		128,817
Deferred OPEB Inflows		100,215
Total Deferred Inflows	$	363,058
NET POSITION		
Net Investment in Capital Assets	$	11,023,902
Restricted for Capital Facilities		347,103
Unrestricted:		
Reserved for Contingencies		278,273
Reserved for Capital Expenditures		1,916,100
Non-spendable Inventory and Prepaids		242,782
Unappropriated		2,597,114
Total Net Position	$	16,405,274

(concluded)

Westborough Water District

Statement of Activities

For the Twelve Months Ended June 30, 2026

Operating Revenue:		
Water Sales (Note 3)	$	5,368,957
Sewer Svc. and Transfer Charges		3,759,647
Misc. Operations		25,403
Total Operating Revenue		9,154,007
Operating Expense:		
Water Expenditures		3,086,658
Sanitary Sewer Expenditures		3,137,794
Admin. and General Expenditures		1,428,872
Depreciation		343,496
Total Operating Expenses		7,996,820
Operating Income (Loss)		1,157,187
Non-operating Income (Expense):		
Property Taxes		742,600
Investment Interest		261,281
Other		34,905
Total Non-operating Income (Expense)		1,038,786
Change in Net Position		2,195,973
Net Position - Beginning		14,209,301
Net Position - Ending	$	16,405,274

Westborough Water District

Selected Information - Substantially All Disclosures Required by Generally Accepted Accounting Principles are Not Included

June 30, 2026

NOTE 1 - There was $3,875 Bad Debt expense during the month.

NOTE 2 - Accounts payable at June 30, 2026, includes $1,451,152 of accrued treatment and disposal expense.

NOTE 3 - Estimated operating revenues are used in preparing the financial statements for the months of January, March, May, July, September and November because actual figures are not available until one and one-half months after the close of these months.

NOTE 4 - Accounts receivable are reported net an allowance for uncollectible accounts of $1,837 to account for uncollectible water receivables for the period.

NOTE 5 - Changes in utility plant in-service for the twelfth month ended June 30, 2026, were as follows:

Beginning Balance	$	18,906,424
Engineering		-
Surveying		-
Contractors		-
Other Fixed Assets		31,428
Ending Balance	$	18,937,852

Westborough Water District
Schedule of Income and Expense - Budget to Actual
For the Twelve Months Ended June 30, 2026

	June	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	$ Variance YTD Plan
Operating Revenue:						
Water Sales (Note 3)	$ 415,304	$ 5,368,957	$ 5,449,170	98.53%	-1.47%	$ (80,213)
Water Misc. Operations	2,650	25,403	20,000	127.02%	27.02%	5,403
Total Water Operating Revenue	417,954	5,394,360	5,469,170	98.63%	-1.37%	(74,810)
Sewer Svc. and Transfer Charges	307,775	3,759,647	3,765,946	99.83%	-0.17%	(6,299)
Total Sewer Operating Revenue	307,775	3,759,647	3,765,946	99.83%	-0.17%	(6,299)
Total Operating Revenue	725,729	9,154,007	9,235,116	99.12%	-0.88%	(81,109)
Operating Expense:						
Water Expenditures	258,298	3,086,658	3,252,093	94.91%	5.09%	165,435
Admin. and General Expenditures	97,982	1,150,281	1,134,854	101.36%	-1.36%	(15,427)
Depreciation	22,763	273,314	295,165	92.60%	7.40%	21,851
Total Water Operating Expenses	379,043	4,510,253	4,682,112	96.33%	3.67%	171,859
Sanitary Sewer Expenditures	203,663	3,137,794	3,253,405	96.45%	3.55%	115,611
Admin. and General Expenditures	27,061	278,591	354,954	78.49%	21.51%	76,363
Depreciation	5,888	70,182	70,575	99.44%	0.56%	393
Total Sewer Operating Expenses	236,612	3,486,567	3,678,934	94.77%	5.23%	192,367
Total Operating Expenses	615,655	7,996,820	8,361,046	95.64%	4.36%	364,226
Operating Income (Loss)	110,074	1,157,187	874,070	132.39%	32.39%	283,117
Non-operating Income (Expense):						
Water Property Taxes & Assessments	22,169	477,494	517,611	92.25%	-7.75%	(40,117)
Water Investment Interest	(5,709)	102,097	49,648	205.64%	105.64%	52,449
Other Non-operating Water Income (Expense)	2,771	34,905	34,080	102.42%	2.42%	825
Total Water Non-Operating Income (Expenses)	19,231	614,496	601,339	102.19%	2.19%	13,157
Sewer Property Taxes & Assessments	9,501	265,106	221,833	119.51%	19.51%	43,273
Sewer Investment Interest	12,888	159,184	74,471	213.75%	113.75%	84,713
Total Sewer Non-Operating Income (Expenses)	22,389	424,290	296,304	143.19%	43.19%	127,986
Total Non-operating Income (Expense)	41,620	1,038,786	897,643	115.72%	15.72%	141,143
Net Income (Loss)	$ 151,694	$ 2,195,973	$ 1,771,713	123.95%	23.95%	$ 424,260

Westborough Water District

Water Fund Schedule of Income and Expense - Budget to Actual

For the Twelve Months Ended June 30, 2026

	June	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	$ Variance YTD Plan
Water Operating Revenue:						
Water Sales (Note 3)	$ 415,304	$ 5,368,957	$ 5,449,170	98.53%	-1.47%	$ (80,213)
Misc. Operations	2,650	25,403	20,000	127.02%	27.02%	5,403
Total Operating Revenue	417,954	5,394,360	5,469,170	98.63%	-1.37%	(74,810)
Water Operating Expense:						
Salaries	33,785	419,168	435,382	96.28%	3.72%	16,214
Salaries Overtime	492	8,004	11,000	72.76%	27.24%	2,996
Benefits	8,547	133,762	158,416	84.44%	15.56%	24,654
OPEB Prefunding	-	-	3,140	0.00%	100.00%	3,140
Payroll Taxes	2,637	30,996	41,069	75.47%	24.53%	10,073
Technical Communications	581	9,882	12,325	80.18%	19.82%	2,443
Utilities	14,279	177,170	200,088	88.55%	11.45%	22,918
Supplies and Small Tools	980	10,263	15,450	66.43%	33.57%	5,187
Maintenance of Sytem	780	81,801	66,715	122.61%	-22.61%	(15,086)
Special Services	3,219	157,955	181,823	86.87%	13.13%	23,868
Vehicle Expense	2,749	16,066	35,865	44.80%	55.20%	19,799
Water Purchases	190,249	2,041,591	2,090,820	97.65%	2.35%	49,229
Admin. and General Expenditures						
Salaries	33,098	510,327	501,193	101.82%	-1.82%	(9,134)
Salaries-Temporary	-	-	2,120	0.00%	100.00%	2,120
Salaries-Overtime	-	-	2,120	0.00%	100.00%	2,120
Employee Benefits	14,327	229,617	206,489	111.20%	-11.20%	(23,128)
Payroll Taxes	3,034	31,850	46,149	69.02%	30.98%	14,299
OPEB	10,735	10,735	4,752	225.90%	-125.90%	(5,983)
Office Supplies and Postage	839	10,728	9,910	108.25%	-8.25%	(818)
Memberships	12,197	62,887	53,128	118.37%	-18.37%	(9,759)
Utilities	25	851	1,492	57.04%	42.96%	641
Telephone	311	3,661	3,808	96.14%	3.86%	147
Water Conservation	175	1,348	5,600	24.07%	75.93%	4,252
Building & Grounds Maintenance	533	12,215	12,649	96.57%	3.43%	434
Parking Rentals	315	3,780	3,969	95.24%	4.76%	189
Directors Fees	250	4,700	7,900	59.49%	40.51%	3,200
Engineering Services	-	28,347	50,619	56.00%	44.00%	22,272
Accounting	7,486	35,791	33,395	107.17%	-7.17%	(2,396)
Legal	1,284	20,689	16,400	126.15%	-26.15%	(4,289)
Billing	2,827	35,565	43,285	82.16%	17.84%	7,720
Communications	4,509	26,679	23,184	115.08%	-15.08%	(3,495)
Insurance	3,617	51,380	56,954	90.21%	9.79%	5,574
Bad Debts (Note 1)	1,917	1,937	1,000	193.70%	-93.70%	(937)
Travel	1,485	8,877	15,815	56.13%	43.87%	6,938
Miscellaneous	(3,483)	34,023	10,118	336.26%	-236.26%	(23,905)
Banking and Cr. Card Fees	2,501	24,294	22,805	106.53%	-6.53%	(1,489)
Total Admin. and General Expenditures	97,982	1,150,281	1,134,854	101.36%	-1.36%	(15,427)
Depreciation Expense	22,763	273,314	295,165	92.60%	7.40%	21,851
Total Water Operating Expense	379,043	4,510,253	4,682,112	96.33%	3.67%	171,859
Water Operating Income (Loss)	38,911	884,107	787,058	112.33%	12.33%	97,049
Water Non-operating Income (Expense):						
Property Taxes	22,169	477,494	517,611	92.25%	-7.75%	(40,117)
Investment Interest	(5,709)	102,097	49,648	205.64%	105.64%	52,449
Other Non-Operating Water Income (Expense)	2,771	34,905	34,080	102.42%	2.42%	825
Total Non-operating Income (Expense)	19,231	614,496	601,339	102.19%	2.19%	13,157
Net Income (Loss)	$ 58,142	$ 1,498,603	$ 1,388,397	107.94%	7.94%	$ 110,206

Westborough Water District

Sewer Fund Schedule of Income and Expense - Budget to Actual

For the Twelve Months Ended June 30, 2026

	June	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	$ Variance YTD Plan
Sanitary Sewer Operating Revenue:						
Sewer Svc. and Transfer Charges	$ 307,775	$ 3,759,647	$ 3,765,946	99.83%	-0.17%	$ (6,299)
Total Operating Revenue	307,775	3,759,647	3,765,946	99.83%	-0.17%	(6,299)
Sanitary Sewer Operating Expense:						
Treatment & Disposal	182,237	2,905,205	2,993,912	97.04%	2.96%	88,707
Utilities	9,730	136,343	162,547	83.88%	16.12%	26,204
Repair of Pipelines	-	-	5,000	0.00%	100.00%	5,000
Repair of Pumps	-	3,119	21,000	14.85%	85.15%	17,881
Miscellaneous Sewer Expenses	11,696	93,127	70,946	131.26%	-31.26%	(22,181)
Admin. and General Expenditure						
Salaries	5,484	76,611	104,138	73.57%	26.43%	27,527
Employee Benefits	824	23,531	45,530	51.68%	48.32%	21,999
Payroll Taxes	652	5,413	10,120	53.49%	46.51%	4,707
OPEB Prefunding	-	-	489	0.00%	100.00%	489
Office Supplies and Postage	359	4,607	4,247	108.48%	-8.48%	(360)
Memberships	2,793	2,885	492	586.38%	-486.38%	(2,393)
Telephone	133	1,569	1,632	96.14%	3.86%	63
Water Conservation	75	578	2,400	24.08%	75.92%	1,822
Building & Grounds Maintenance	164	1,364	2,489	54.80%	45.20%	1,125
Parking Rentals	135	1,620	1,701	95.24%	4.76%	81
Directors Fees	250	3,900	4,400	88.64%	11.36%	500
Engineering Services	-	7,633	19,250	39.65%	60.35%	11,617
Accounting	7,486	35,791	33,395	107.17%	-7.17%	(2,396)
Legal	1,284	15,191	16,400	92.63%	7.37%	1,209
Billing	1,205	16,705	18,551	90.05%	9.95%	1,846
Communications	563	22,066	24,853	88.79%	11.21%	2,787
Insurance	3,617	51,380	56,954	90.21%	9.79%	5,574
Bad Debts (Note 1)	1,918	1,938	1,000	193.80%	-93.80%	(938)
Miscellaneous	32	3,501	4,379	79.95%	20.05%	878
Banking and Cr. Card Fees	87	2,308	2,534	91.08%	8.92%	226
Total Admin. and General Expenditures	27,061	278,591	354,954	78.49%	21.51%	76,363
Depreciation Expense	5,888	70,182	70,575	99.44%	0.56%	393
Total Sanitary Sewer Operating Expense	236,612	3,486,567	3,678,934	94.77%	5.23%	192,367
Sanitary Sewer Operating Income (Loss)	71,163	273,080	87,012	313.84%	213.84%	186,068
Sanitary Sewer Non-operating Income (Expense):						
Property Taxes	9,501	265,106	221,833	119.51%	19.51%	43,273
Investment Interest	12,888	159,184	74,471	213.75%	113.75%	84,713
Total Non-operating Income (Expense)	22,389	424,290	296,304	143.19%	43.19%	127,986
Net Income (Loss)	$ 93,552	$ 697,370	$ 383,316	181.93%	81.93%	$ 314,054

WESTBOROUGH WATER DISTRICT
INVESTMENT REPORT FOR PERIOD ENDING: JULY 31, 2026

LOCAL AGENCY INVESTMENT FUND
MONTHLY ACTIVITY REPORT

DATE	AMOUNT	DESCRIPTION	TRANSACTION BALANCE
Beginnning Balance			$5,796,598.56
07/15/26	$ 57,986.29	Interest Earned	$5,854,584.85
Ending Balance			$5,854,584.85

Total Investments Last Report Period = $5,796,598.56
Total Investments at End of Report Period = $5,854,584.85

Effective Interest Rate: 3.816%
(as of 06/26)

Approved by:

Patricia Mairena
General Manager

PM/pm

The investments of the Westborough Water District as of this date are in compliance with the District's Statement of Investment Policy as adopted by the Board on February 8, 1996. The District has a sufficient cash position to meet its expenditure requirements for the next six months.

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

August 07, 2026

LAIF Home
PMIA Average Monthly Yields

WESTBOROUGH WATER DISTRICT

GENERAL MANAGER
P.O.BOX 2747
SOUTH SAN FRANCISCO, CA 94083-2747

Tran Type Definitions

Account Number: 90-41-004

July 2026 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2026	7/14/2026	QRD	1803930	N/A	SYSTEM	57,986.29

Account Summary

Total Deposit:	57,986.29	Beginning Balance:	5,796,598.56
Total Withdrawal:	0.00	Ending Balance:	5,854,584.85

WESTBOROUGH WATER DISTRICT
INVESTMENT REPORT FOR PERIOD ENDING: JULY 31, 2026

MULTI-BANK SECURITIES, INC.
MONTHLY ACTIVITY REPORT

DATE	AMOUNT	DESCRIPTION	TRANSACTION BALANCE
Beginnning Balance			$142,832.69
07/31/26	$ 58.63	*Change in Account Value*	$142,891.32
Ending Balance			$142,891.32

Total Investments Last Report Period = $142,832.69
Total Investments at End of Report Period = $142,891.32

Effective Interest Rate: 3.700%
(to maturity - 10/08/26)

Approved by:

Patricia Mairena
General Manager

PM/pm

The investments of the Westborough Water District as of this date are in compliance with the District's Statement of Investment Policy as adopted by the Board on February 8, 1996. The District has a sufficient cash position to meet its expenditure requirements for the next six months.

MBS MULTI-BANK SECURITIES, INC.®
1000 Town Center, Suite 2300
Southfield, MI 48075
(800) 967-9045
Member of FINRA & SIPC; MSRB Registered.

Brokerage
Account Statement

Scan for
Online Access

July 1, 2026 - July 31, 2026
Account Number: RMB-023565

WESTBOROUGH WATER DISTRICT
PO BOX 2747
S SAN FRAN CA 94083-2747

Your Account Executive:
PAUL REHMUS
(800) 967-4513

3.C.4

Portfolio at a Glance

	This Period
BEGINNING ACCOUNT VALUE	**$142,832.69**
Net Change in Portfolio[1]	58.63
ENDING ACCOUNT VALUE	**$142,891.32**
Estimated Annual Income	$5,291.00

[1] *Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.*

Asset Summary

Percent	Asset Type	Last Period	This Period
100%	Fixed Income/Debt Securities	142,832.69	142,891.32
100%	**Account Total**	**$142,832.69**	**$142,891.32**

Please review your allocation periodically with your Account Executive.
Your Account is 100% invested in Fixed Income/Debt Securities.

Client Service Information

Your Account Executive: MBP
PAUL REHMUS
MULTI-BANK SECURITIES
1000 TOWN CENTER, STE 2300
SOUTHFIELD MI 48075-1239

Contact Information
Business: (800) 967-4513
E-Mail: customerservice@mbssecurities.com

Client Service Information
Service Hours: Weekdays 09:00 a.m. - 05:00 p.m. (EST)
Client Service Telephone Number: (800) 967-9045
Web Site: WWW.MBSSECURITIES.COM

Your Account Information

INVESTMENT OBJECTIVE

Investment Objective: NONE SPECIFIED
Please discuss your investment objective with your Account Executive.

TAX LOT DEFAULT DISPOSITION METHOD

Default Method for Mutual Funds:	First In First Out
Default Method for Stocks in a Dividend Reinvestment Plan:	First In First Out
Default Method for all Other Securities:	First In First Out

BOND AMORTIZATION ELECTIONS

Amortize premium on taxable bonds based on Constant Yield Method:	Yes
Accrual market discount method for all other bond types:	Constant Yield Method
Include market discount in income annually:	No

ELECTRONIC DELIVERY

You have **not** enrolled any documents for electronic delivery. The following documents are available for electronic delivery:

Statements and Reports
Trade Confirmations
Notifications
Prospectus
Tax Documents
Proxy/Shareholder Communications

Please log in to your account or contact your Account Executive to make any changes to your electronic delivery preferences.

3.C.5

Income and Expense Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
Interest Income				
Bond Interest	0.00	0.00	2,638.25	0.00
Total Income	**$0.00**	**$0.00**	**$2,638.25**	**$0.00**

Portfolio Holdings

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
FIXED INCOME/DEBT SECURITIES 100.00% of Portfolio *(In Maturity Date Sequence)*						
Certificates of Deposit						
VALLEY NATL BK PASSAIC N J CTF DEP 3.700% 10/08/26 B/E DTD 10/08/24 ACT/365 1ST CPN DTE 04/08/25 Security Identifier: 919853PF2	143,000.0000	99.9240	142,891.32	1,652.53	5,291.00	3.70%
Total Certificates of Deposit	143,000.0000		$142,891.32	$1,652.53	$5,291.00	
TOTAL FIXED INCOME/DEBT SECURITIES	**143,000.0000**		**$142,891.32**	**$1,652.53**	**$5,291.00**	

	Market Value	Accrued Interest	Estimated Annual Income
Total Portfolio Holdings	**$142,891.32**	**$1,652.53**	**$5,291.00**

Portfolio Holdings Disclosures

Pricing

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices, unless otherwise noted, have been obtained from independent vendor services, which we believe to be reliable. In some cases the pricing vendor may provide prices quoted by a single broker or market maker. Market prices do not constitute a bid or an offer, and may differ from the actual sale price. Securities for which a price is not available are marked "N/A" and are omitted from the Total.
THE AS OF PRICE DATE ONLY APPEARS WHEN THE PRICE DATE DOES NOT EQUAL THE STATEMENT DATE.

Estimated Annual Figures

The estimated annual income (EAI) and estimated annual yield (EAY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to www.bny.com/pershing/us/en/disclosures.html for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

3.C.6

Reinvestment

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased, may be obtained. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

Option Disclosure

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

Certificates of Deposit

Certificates of Deposit acquired through the Certificate of Deposit Account Registry Service ("CDARS") and held in your brokerage account are subject to Securities Investor Protection Corporation (SIPC) coverage. Please see additional information about SIPC under Important Information and Disclosures on this statement.

Please be advised that the secondary market for CDs is generally illiquid; the actual value of CDs may be different from their purchase price; and a significant loss of principal could result if your CDs are sold prior to maturity. In the event that the CDs listed above do not indicate a market valuation, an accurate market value could not be determined. In the event that a price is listed above for your CDs, Pershing has obtained a price from sources deemed to be reliable or has priced your CDs using a matrix formula. Prices are estimates and the actual value you may obtain for your CD may be different if you elect to sell your CD in the secondary market.

Foreign Currency Transactions

Pershing will execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate

Portfolio Holdings Disclosures *(continued)*

Foreign Currency Transactions *(continued)*

identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

Proxy Vote

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than the number of shares in your margin account.

Variable Rate Securities

Interest rate data for certain complex and/or variable rate securities is provided to Pershing by third-party data service providers pursuant to contractual arrangements. Although we seek to use reliable sources of information, the accuracy, reliability, timeliness, and completeness of interest rate data may vary sometimes, particularly for complex and/or variable rate securities and those with limited or no secondary market. As a result, we can offer no assurance as to the accuracy, reliability, timeliness, or completeness of interest rate data for such securities. Pershing may also occasionally make interest rate updates and adjustments based on its reasonable efforts to obtain accurate, reliable, timely, and/or complete interest rate data from other data sources, but we can similarly provide no assurance that those rates or adjustments will be accurate, reliable, timely, or complete.

When updated interest rate data is received from a third-party data service provider or adjusted by Pershing, the updated data will be reflected in various sources where interest rate data is used or viewed, including both paper and electronic communications and data sources. Prior use or communication of interest rate-related data will not be revised. Since variable interest rates may be subject to change at any time and are only as accurate as the data received from third-party data service providers or otherwise obtained by Pershing, interest rate data should not be relied on for making investment, trading, or tax decisions. All interest rate data and other information derived from and/or calculated using interest rates are not warranted as to accuracy, reliability, timeliness, or completeness and are subject to change without notice. Pershing disclaims any responsibility or liability to the fullest extent permitted by applicable law for any loss or damage arising from any reliance on or use of the interest rate data or other information derived from and/or calculated using interest rates in any way. You should request a current valuation for your securities from your financial adviser or broker prior to making a financial decision or placing an order or requesting a transaction in these securities.

3.C.7

Structured Products

Structured products in this section are complex products and may be subject to special risks, which may include, but are not limited to: loss of initial investment; issuer credit risk; limited or no appreciation; risks associated with the underlying reference asset(s); no periodic payments; call prior to maturity (a redemption could affect the yield represented); early redemption fees or other applicable fees; price volatility resulting from issuer's and/or guarantor's credit quality; lower interest rates and/or yield compared to conventional debt with a comparable maturity; unique tax implications; concentration risk of owning the related security; limited or no secondary market; restrictions on transferability; conflicts of interest; and limits on participation in appreciation of underlying asset(s). To review a complete list of risks, please refer to the offering documents for the structured product. For more information about the risks specific to your structured products, you should contact your financial institution or advisor. Certain structured products are designed to make periodic distributions to you and any such structured product distributions you receive will be listed in the Transactions section of your statement. Structured product distributions may be listed there as "Bond Interest Received"; however, this description is not intended to reflect a determination as to either the asset classification of the product or the U.S. tax treatment of such distributions.

Activity Summary *(All amounts shown are in base currency)*

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
Dividends and Interest	**$0.00**	**$0.00**	**$0.00**	**$2,638.25**	**$0.00**	**$2,638.25**
Cash						
Withdrawals	0.00	0.00	0.00	0.00	-2,638.25	-2,638.25

Activity Summary *(continued)*

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
Total Cash	$0.00	$0.00	$0.00	$0.00	-$2,638.25	-$2,638.25
Totals	$0.00	$0.00	$0.00	$2,638.25	-$2,638.25	$0.00

Messages

Although a money market mutual fund (money fund) seeks to preserve the value of your investment at $1 per share, it is possible to lose money by investing in a money fund. The money fund's sponsor has no legal obligation to provide financial support to a money fund, and you should not expect that the sponsor will provide financial support to a money fund at any time, including during periods of market stress. Although no money fund's board has current intentions to impose a fee upon the sale of shares, each board reserves the ability to impose liquidity fees if it determines it's in the best interest of the fund. Pursuant to SEC Rule 10b-10(b)(1) confirmations are not sent for purchases into money funds processed on the sweep platform. Pursuant to applicable regulation, account statements will be produced monthly or quarterly. Federal Deposit Insurance Corporation (FDIC) eligible bank deposit sweep products automatically deposit any available cash into FDIC member banks where those balances are eligible for pass-through FDIC insurance coverage on swept balances, based on account type pursuant to FDIC regulation and subject to certain conditions. The name and amount at each FDIC member bank holding balances in FDIC eligible bank deposit sweep products are reported in the section of this statement titled "FDIC Eligible Bank Deposits" on or around the 15th day of each calendar month (Reporting Date). The bank deposit sweep balances available on the Reporting Date may not reflect changes to your bank sweep deposit balances between the Reporting Date and the calendar month end. Balances in FDIC member banks in bank deposit sweep products are not protected by Securities Investor Protection Corporation (SIPC). Shares of a money fund or the balance of a bank deposit product held in your brokerage account may be liquidated upon request with the proceeds credited to your brokerage account. Please see the money fund's prospectus or the bank deposit product's disclosure document or contact your advisor for additional information.

3.C.8

Important Information and Disclosures

The Role of Pershing

- **Pershing LLC, member FINRA, NYSE, carries your account as clearing broker pursuant to a clearing agreement with your financial institution.** Pershing is not responsible or liable for any acts or omissions of your financial institution or its employees and it does not supervise them. Pershing provides no investment advice nor does it assess the suitability of any transaction or order. Pershing acts as the agent of your financial institution and you agree that you will not hold Pershing or any person controlling or under common control with it liable for any investment losses incurred by you.
- Pershing performs several key functions at the direction of your financial institution. It acts as custodian for funds and securities you may deposit with it directly or through your financial institution or that it receives as the result of securities transactions it processes.
- Your financial institution is responsible for adherence to the securities laws, regulations and rules which apply to it regarding its own operations and the supervision of your account, its sales representatives and other personnel. Your financial institution is also responsible for approving the opening of accounts and obtaining account documents; the acceptance and, in certain instances, execution of securities orders; the assessment of the suitability of those transactions, where applicable; the rendering of investment advice, if any, to you and in general, for the ongoing relationship that it has with you.
- Inquiries concerning the positions and balances in your account may be directed to the **Pershing Customer Service Department at (201) 413-3333.** All other inquiries regarding your account or activity should be directed to your financial institution. Your financial organization's contact information can be found on the first page of this statement.
- For a description of other functions performed by Pershing please consult the Disclosure Statement provided to you upon the opening of your account. This notice is not meant as a definitive enumeration of every possible circumstance, but as a general disclosure. If you have any questions regarding this notice or if you would like additional copies of the Disclosure Statement, please contact your financial institution.

Important Information and Disclosures *(continued)*

The Role of Pershing *(continued)*

- Pershing is a member of the Securities Investor Protection Corporation (SIPC®). Please note that SIPC does not protect against loss due to market fluctuation. An explanatory brochure is available upon request at www.sipc.org. In addition to SIPC protection, Pershing provides coverage in excess of SIPC limits. For more detailed information please visit: www.bny.com/pershing/us/en/about/strength-and-stability.html
- This statement will be deemed conclusive. You are advised to report any inaccuracy or discrepancy (including unauthorized trading) promptly, but no later than ten days after receipt of this statement, to your financial organization and Pershing. Please be advised that any oral communication should be re-confirmed in writing to further protect your rights, including your rights under the Securities Investor Protection Act.
- Your financial organization's contact information can be found on the first page of this statement. Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.** Errors and Omissions excepted.

Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

Important Arbitration Agreement

3.C.9

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until; (I) the class certification is denied; (II) the class is decertified; or (III) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.**

CLAIMS REGISTER: JULY 2026

1. GENERAL ACCOUNT FUND:

Total from Cash Disbursements	$	116,795.40

Checks Issued During Month:

ACWA-JPIA *(Health Benefits & Ins.-08/26)*	15,656.40
ACWA/JPIA *(Workers' Compensation Program, 04/01/26-06/30/26)*	3,839.78
AT&T Mobility *(Field & Office Cell Phones, 06/03-07/02)*	484.96
BAWSCA (Annual Admin Fee Water Loss Mgmt Program, FY25-26)	150.00
Bay Alarm *(Skyline P.S. Burglar Alarm Monitoring, 08/01/26-10/31/26)*	227.82
Bay Alarm *(Skyline Bldg. Burglar Alarm Monitoring, 08/01/26-10/31/26)*	329.13
Bay Alarm *(Skyline Bldg. Cell Upgrade & Fire Alarm 08/01/26-10/31/26)*	456.45
Bay Area News Group *(Publishing UWMP 2025)*	252.96
CalPERS *(Annual Lump Sum Prepayment of UAL)*	128,331.00
CalPERS *(Retirement Contributions-07/15/26)*	7,008.34
CalPERS *(Retirement Contributions-07/31/26)*	7,068.20
Colina Association *(Three Parking Spaces Rental, 08/26)*	450.00
Daily Journal Corporation *(Publishing Notice of Public Hearing)*	103.60
Direct Line *(Answering Service, 06/15-07/14)*	346.42
EFTPS *(Employment Taxes-07/15/26)*	12,914.19
EFTPS *(Employment Taxes-07/31/26)*	13,091.79
EDD *(Employment Taxes-07/15/26)*	3,186.92
EDD *(Employment Taxes-07/31/26)*	3,188.41
Erler & Kalinowski, Inc *(Prepare & Complete UWMP & AWSDA Thru 06/30/26)*	18,000.00
Employment Develop. Dept. *(Quarterly Payroll Taxes-2nd Qtr.)*	84.75
Hanson Bridgett LLP *(Special Legal Services - Admin & Labor and Monthly Retainer-06/26)*	4,049.50
Home Depot Credit Services *(Field Supplies to 07/13/26)*	61.55
J.Snell & Co., Inc. *(Check Endorser - Inspection & Maint., 08/26-07/27)*	398.00
Liftoff Digital, LLC (*Web Reporting & Hosting, 07/26*)	75.00
Lowe's Business *(Field Supplies to 07/17/26)*	402.52
Mairena, Patricia *(GM Mairena's Internet Services, 06/27-07/26 & 06/26 Gym Membership)*	84.99
O'Reilly Auto Parts *(Field Truck Supplies)*	195.42
PG&E *(Summary Bill to 07/21/26)*	30,173.96
Pakpour Consulting Group *(Engineering Services, 05/26)*	27,397.78
Productive Printing *(2,000 Blank Red Door Hangers)*	338.13
SF Water Dept. *(Water Purchases, 06/05-07/07)*	211,338.60
SMC Environmental Health *(Cross-Connection Program, Annual Fee, FY26-27)*	27,471.00
So. SF Scavengers *(Garbage Services, 06/26)*	125.07
Tri Counties Bank *(Monthly Charges Ending 06/30/26)*	3,481.76
Underground Service Alert *(Annual Membership)*	726.28
United State Postal Serv. (*Annual First Class Presort, Permit #419)*	390.00
WEX Bank *(Wright Express-Gas Purchases to 07/15/26)*	715.40
Xerox Business Solutions *(Xerox Copier Maintenance Agreement, 06/19-07/18)*	232.48

SUB-TOTAL	$	639,623.96

Updated Checks Voided During Month:

none	

TOTAL CLAIMS REGISTER AMOUNT	**$**	**639,623.96**

```
REPORT.: Aug 10 26  Monday                          WESTBOROUGH WATER DISTRICT                                            PAGE:   001
RUN....: Aug 10 26  Time: 11:02                  Accounts Payable Cash Requirements                                       ID #: PY-RP
Run By.: Wendy Bellinger                                                                                                  CTL.:   000
         Control Date.: 08/10/26   Posting Period..: 08-26   Fiscal Period..: (02-27)   Cash Account No..:      13110
.................................................................................................................................
                                                    VENDOR I.D.: CAS01 (PETTY CASH)

                                                                    Invoice  Actual
                                                                     Date    Period
                                                                                        G/L Account #     Gross     Discount      Net
Invoice  No Description                                             Due Date Fiscal Tm    Discount        Amount     Amount      Amount
----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
   073126-  MISC EXPENSES, 07/26                                  07/31/26  08-26  A      59450             75.77        .00        75.77
                                                                  07/31/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->        75.77        .00        75.77


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                             VENDOR I.D.: FOU01 (FOUR STAR AUTOMOTIVE INC.)

     8691-  SERVICE, LABOR & PARTS ON DUMP TRUCK                  07/30/26  08-26  A      59450           1367.49        .00      1367.49
                                                                  07/30/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->      1367.49        .00      1367.49


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                               VENDOR I.D.: LIF01 (LIFTOFF DIGITAL, LLC)

    37995-  WEB REPORTING, HOSTING & CRM, 08/26                   08/01/26  08-26  A      59450            200.00        .00       200.00
                                                                  08/01/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->       200.00        .00       200.00


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                          VENDOR I.D.: PAK01 (PAKPOUR CONSULTING GROUP, INC.)

     5058-  ENGINEERING SERVICES, 07/26                           08/05/26  08-26  A      59450          56140.87        .00     56140.87
                                                                  08/05/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->     56140.87        .00     56140.87


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                                  VENDOR I.D.: SEL01 (SELERUM, INC.)

    63980-  COMPUTER WBWD-05 INFECTED W/ MALWARE                  07/17/26  08-26  A      59450            147.50        .00       147.50
                                                                  07/17/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->       147.50        .00       147.50


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                              VENDOR I.D.: WES02 (W.W.D. PAYROLL ACCOUNT)

   073126-  PAYROLL TRANSFER, 07/26                               07/31/26  08-26  A      59450          57442.90        .00     57442.90
                                                                  07/31/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->     57442.90        .00     57442.90


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                             VENDOR I.D.: \C003 (HELEN JUE & MORGAN CHANG )

000C60701-  MQ CUSTOMER REFUND FOR CHA0399                        08/03/26  08-26  Z      59450             35.55        .00        35.55
                                                                  08/03/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->        35.55        .00        35.55


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                             VENDOR I.D.: \C004 (YA-CHU CHANG               )

000C60701-  MQ CUSTOMER REFUND FOR CHA0403                        08/03/26  08-26  Z      59450             16.07        .00        16.07
                                                                  08/03/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->        16.07        .00        16.07


----------- ----------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                             VENDOR I.D.: \C005 (JEFFREY CHEN               )

000C60701-  MQ CUSTOMER REFUND FOR CHE0211                        08/03/26  08-26  Z      59450             68.30        .00        68.30
                                                                  08/03/26  02-27
                                                                                                  ----------- ---------- -----------
                                                                       ** Vendor's Subtotal ----->        68.30        .00        68.30


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                                             VENDOR I.D.: \C006 (KAYAN CHOY                 )
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         Control Date.: 08/10/26   Posting Period..: 08-26   Fiscal Period..: (02-27)   Cash Account No..:     13110
.........................................................................................................................
                                          VENDOR I.D.: \C006 (KAYAN CHOY              )

                                                            Invoice  Actual
                                                             Date    Period
                                                            -------- ------   G/L Account #    Gross     Discount      Net
Invoice  No Description                                     Due Date Fiscal Tm   Discount      Amount     Amount     Amount
----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
000C60701-  MQ CUSTOMER REFUND FOR CHO0099                  08/03/26  08-26  Z      59450          55.70        .00      55.70
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->      55.70        .00      55.70


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \H015 (KING HSIAO              )

000C60701-  MQ CUSTOMER REFUND FOR HSI0007                  08/03/26  08-26  Z      59450          71.74        .00      71.74
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->      71.74        .00      71.74


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \I001 (JERRY ISAAK             )

000C60701-  MQ CUSTOMER REFUND FOR ISA0001                  08/03/26  08-26  Z      59450         112.87        .00     112.87
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->     112.87        .00     112.87


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \K002 ( KENNY REALTY           )

000C60701-  MQ CUSTOMER REFUND FOR KEN0031                  08/03/26  08-26  Z      59450         132.08        .00     132.08
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->     132.08        .00     132.08


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \L003 (HANNAH LIN              )

000C60701-  MQ CUSTOMER REFUND FOR LIN0080                  08/03/26  08-26  Z      59450         132.73        .00     132.73
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->     132.73        .00     132.73


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                        VENDOR I.D.: \M001 ( MAVERICKS REALTY MANAGEMENT)

000C60701-  MQ CUSTOMER REFUND FOR MAV0001                  08/03/26  08-26  Z      59450         145.26        .00     145.26
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->     145.26        .00     145.26


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \M002 (CHRISTINA MCCULLUM      )

000C60701-  MQ CUSTOMER REFUND FOR MCC0014                  08/03/26  08-26  Z      59450         103.28        .00     103.28
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->     103.28        .00     103.28


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \P001 (KAREN POLANCO           )

000C60701-  MQ CUSTOMER REFUND FOR POL0015                  08/03/26  08-26  Z      59450          79.99        .00      79.99
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->      79.99        .00      79.99


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \S033 (SADA SOORAPANTH         )

000C60701-  MQ CUSTOMER REFUND FOR SOO0019                  08/03/26  08-26  Z      59450           9.50        .00       9.50
                                                            08/03/26  02-27
                                                                                              ---------- ---------- ----------
                                                                 ** Vendor's Subtotal ----->       9.50        .00       9.50


----------- ----------------------------------------------- -------- ------ -- ------------- ---------- ---------- ----------
                                          VENDOR I.D.: \T002 (LEIGHAM & MATT THOMPSON  )
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.....................................................................................................................
                                          VENDOR I.D.: \T002 (LEIGHAM & MATT THOMPSON  )

                                                                Invoice  Actual
                                                                 Date    Period
                                                                --------  ------  G/L Account #     Gross     Discount      Net
Invoice  No Description                                         Due Date  Fiscal Tm   Discount       Amount     Amount      Amount
----------- ---------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
000C60701-  MQ CUSTOMER REFUND FOR THO0046                      08/03/26  08-26  Z    59450           64.69        .00        64.69
                                                                08/03/26  02-27
                                                                                               ----------- ---------- -----------
                                                                     ** Vendor's Subtotal ----->     64.69        .00        64.69


----------- ---------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                          VENDOR I.D.: \T003 (JING GUO & RUI TONG       )

000C60701-  MQ CUSTOMER REFUND FOR TON0028                      08/03/26  08-26  Z    59450          132.22        .00       132.22
                                                                08/03/26  02-27
                                                                                               ----------- ---------- -----------
                                                                     ** Vendor's Subtotal ----->    132.22        .00       132.22


----------- ---------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                          VENDOR I.D.: \W023 (TIM TIN CHIM WONG         )

000C60701-  MQ CUSTOMER REFUND FOR WON0320                      08/03/26  08-26  Z    59450           99.73        .00        99.73
                                                                08/03/26  02-27
                                                                                               ----------- ---------- -----------
                                                                     ** Vendor's Subtotal ----->     99.73        .00        99.73


----------- ---------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                          VENDOR I.D.: \Y003 (RONALD YEE                )

000C60701-  MQ CUSTOMER REFUND FOR YEE0071                      08/03/26  08-26  Z    59450           93.12        .00        93.12
                                                                08/03/26  02-27
                                                                                               ----------- ---------- -----------
                                                                     ** Vendor's Subtotal ----->     93.12        .00        93.12


----------- ---------------------------------------------------- -------- ------ -- -------------- ----------- ---------- -----------
                                          VENDOR I.D.: \Y004 (HANS YIP                  )

000C60701-  MQ CUSTOMER REFUND FOR YIP0027                      08/03/26  08-26  Z    59450           68.04        .00        68.04
                                                                08/03/26  02-27
                                                                                               ----------- ---------- -----------
                                                                     ** Vendor's Subtotal ----->     68.04        .00        68.04

                                                                     ** Report's Total -------->  116795.40        .00    116795.40
                                                                                               =========== ========== ===========


                                                                     ** Total Vendors On This Report -------->                 23
                                                                                                                             ====

                                                                     ** Total Vendors Needing Checks -------->                 23
                                                                                                                             ====

.....................................................................................................................
                                                      Code    Title
                                                      ----    --------------------
                                                       A      IMMEDIATE
```

PAKPOUR
CONSULTING
GROUP

August 6, 2026 **_10025.14_**

Patricia Mairena
General Manager
Westborough Water District
2263 Westborough Boulevard
South San Francisco, CA 94080

Subject: **Additional Services Request No. 3**
Construction Management and Inspection Services for
Skyline Tank No. 3 Structural Retrofit
Westborough Water District

Dear Patricia,

Pakpour Consulting Group, Inc. (PCG) prepared the following Additional Service Request to amend the original construction management budget as found in our proposal dated June 6, 2025. These services include additional subconsultant efforts not originally anticipated during the construction phase. Following is a breakdown of additional costs.

Additional Structural Engineering Services

During construction, the below was requested beyond the original scoped services. These were performed expeditiously to maintain the project schedule. Additional costs are reflected in the budget table.

- Custom micropile and ring beam details and coordination with both PCG and contractor to adjust details to avoid existing drain line conflicts.
- Custom ring beam details to accommodate contractor micropile error, without specified pipe sleeve.
- Alternate contractor requested center column reinforcing detail.
- Alternate contractor requested rafter bracing detail.
- Additional site visits to document corrosion repairs. Develop corrosion repair details.

Additional General and Coating Inspection

Due to unforeseen circumstances related to weather and field conditions, additional inspection efforts were required on behalf of both PCG and our coating subconsultant to ensure the contractor met the project specifications. To reduce the overall impact of these circumstances, budgets were shifted internally to absorb some of the overage. Hours and costs are reflected in the budget table.

Additional Service Request Budget

TASK	DESCRIPTION	Pakpour Consulting Group Roles, Rates, & Hours				TOTAL
		District Engineer	Senior Engineer	Associate Engineer	Administrative Assistant	
		$ 275	$ 240	$ 215	$ 90	
1.0	Construction Inspection / Office Engineer	0	8	48	0	56
	TOTAL HOURS	0	8	48	0	56
	DIRECT LABOR COST	$ -	$ 1,920	$ 10,320	$ -	$ 12,240
	5% Direct Expense Fee (Mileage, Copies, Plots, etc.)					$ 612
	SUBTOTAL - DIRECT LABOR AND EXPENSE FEE					**$ 12,852**
SUBCONSULTANTS AND FEES (Markup Included)						
	Structural Engineer - ZFA Structural Engineers					$ 13,200
	Coating Consultant - Bay Area Coating Consultants					$ 11,680
	SUBTOTAL - SUBCONSULTANT FEES					**$ 24,880**
	TOTAL BUDGET					**$ 37,732**
	TOTAL BUDGET (ROUNDED)					**$ 37,800**

Task Order (TO) History

Original Proposal for Design, TO 23-24-01, Executed 09/15/23	$141,796.00
ASR No. 1 for Design, TO 23-24-03, Executed 02/24/24	$6,985.00
ASR No. 2 for CM & CI, TO 24-25-03, Executed 06/12/25	$484,830.00
ASR No. 3 – ***Current Request***	$37,800.00
Total Budget:	**$ 671,411.00**

Should you have any questions regarding this request, please do not hesitate to contact me at (925) 224-7717.

Very truly yours,

Pakpour Consulting Group, Inc.

DocuSigned by:
Joubin Pakpour
FD1650F8C0904EA...
Joubin Pakpour, PE
President

J:\Projects\Westborough Water District - 10025.00\14-Skyline Tanks Structural Upgrades\02-Structural Upgrades\Contract\Agency\Skyline Tank No. 3 Retrofits-ZFA Design\14-WWD-Mairena-26.08.06-Skyline Tank No. 3 Structural Retrofit-ASR 3 CM.docx

Task Order No. 26-27-01
Skyline Tank No.3 Structural Retrofit
Pakpour Consulting Group, Inc.

1. PURPOSE

The purpose of this task order is to authorize and direct ENGINEER to proceed with the work specified in item 2 of this task order, in accordance with the provisions of Section 2 of the AGREEMENT between the parties hereto dated August 11, 2021.

2. SCOPE OF WORK

The work authorized by this task order is described in attached Exhibit A, dated August 6, 2026.

3. TIME OF PERFORMANCE

The work authorized by this task order shall commence upon execution by both parties and shall be prosecuted diligently to completion.

4. COMPENSATION AND PAYMENT

Compensation shall be on a specific rate of compensation basis as provided in Section 4 of the AGREEMENT. The cost of the work authorized by this task order shall not exceed $484,830.00. Payment shall be in accordance with Section 5 of the aforementioned AGREEMENT.

Previous Task Order:	#23-24-01	September 15, 2023	$141,796.00
Previous Task Order:	#23-24-03	February 22, 2024	$6,985.00
Previous Task Order:	#24-25-03	June 12, 2025	$484,830.00
This Task Order:			$37,800.00
		Total:	$671,411.00

5. TERM

This task order shall become effective immediately upon its execution by both parties and shall be valid for the duration of the project.

6. ITEMS AND CONDITIONS

All items and conditions contained in the AGREEMENT dated August 11, 2021, between the DISTRICT and ENGINEER are incorporated herein by reference.

Executed on

Pakpour Consulting Group Inc.	Westborough Water District
Joubin Pakpour, PE President	Patricia Mairena General Manager

RESOLUTION NO. 697

ACCEPTING AS COMPLETE THE SKYLINE TANK NO. 3 STRUCTURAL RETROFIT AND AUTHORIZING THE RECORDATION OF A NOTICE OF COMPLETION FOR THIS PROJECT

WESTBOROUGH WATER DISTRICT

WHEREAS, on June 12, 2025, the Westborough Water District ("District") entered into a construction contract with Euro Style Management in the amount of $2,417,594.00 for the Skyline Tank No. 3 Structural Retrofit; and

WHEREAS, three change orders were issued during the course of the Project, increasing the contract price by $17,835.98 for a total contract amount of $2,435,429.98; and

WHEREAS, the Project Manager has determined that the work required under this contract has been completed in accordance with the contract plans and specifications and the contractor has submitted record drawings to the District; and

WHEREAS, a recommendation has been presented to the Board of Directors of the District to accept the project as complete and to authorize the recordation of a Notice of Completion with the County Recorder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Westborough Water District as follows:

1. The Skyline Tank No. 3 Structural Retrofit is hereby accepted as complete; and
2. General Manager is hereby authorized and directed to record a Notice of Completion with the County of San Mateo evidencing acceptance and completion of this project.

Passed and adopted this 13th day of August, 2026, by the following vote of the Board.

AYES:

NOES:

ABSENT:

President, Board of Directors
Westborough Water District

ATTEST:

Secretary of the Board

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name Westborough Water District

Street Address 2263 Westborough Blvd
City & State South San Francisco, CA 94080

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is an authorized agent of the owner of the hereinafter described property.
2. The full name of the undersigned owner is:

NAME	ADDRESS	CITY AND STATE
Westborough Water District	2263 Westborough Blvd	South San Francisco, CA 94080

3. On August 13, 2026, there was completed on the hereinafter described real property located in the City of Pacifica, California, the Contract for the construction of the Skyline Tank No. 3 Structural Retrofit.

   The work generally consisted of tank structural improvements and coating work.

4. The name of the prime contractor for the work is:

NAME	ADDRESS	CITY AND STATE
Euro Style Management	1401 Main Avenue	Sacramento, CA 95838

The real property herein referred to is located in the City of Pacifica, County of San Mateo, California.

VERIFICATION

I, ____________________, declare that I am the Secretary of the Westborough Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct to my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on ________________, 2026, at ____________________________, California
(date) (place where signed)

By: ____________________________________
Patricia Mairena, Secretary of the District

OFFICE OF
ASSESSOR-COUNTY CLERK-RECORDER & ELECTIONS
COUNTY OF SAN MATEO

MARK CHURCH
ASSESSOR-COUNTY CLERK-
RECORDER & CHIEF ELECTIONS OFFICER

DATE: July 10, 2026

TO: All Filing Officials and Designees

FROM: Mark Church, Assessor-County Clerk-Recorder (County Filing Officer)

RE: 2026 Biennial Review Notice

The Political Reform Act requires every local government agency to review its Conflict of Interest (COI) Code biennially. A COI Code informs public officials, governmental employees, and consultants the financial interests they must disclose on their Statement of Economic Interests (Form 700).

To assist your agency with the Biennial Review of your COI Code, we have attached a fillable PDF Biennial Review Notice form for your use.

Upon completion of your Biennial Review, the filing official must sign the document and upload the electronic copy of the signed form with the list of designated filers (redline to add or remove), and all other supporting documents such as board Resolutions or bylaws in Netfile.

The deadline to submit your agency's completed Biennial Review Notice is September 4, 2026.

The Local Agency Biennial Notice must be uploaded to NetFile under "Biennial Review Notice" by the applicable deadline so it can be included in the Board agenda package for adoption of the proposed changes.

The Biennial Notice does not need to be submitted to the FPPC.

For your reference, attached are instructions for uploading the PDF of the Biennial Review Notice to NetFile.

555 County Center, Redwood City, CA 94063
P 650.363.4988 **F** 650.363.1903 **email** mchurch@smcacre.gov **web** www.smcacre.gov

Please refer to your legal counsel for details to report in your Biennial Review Notice. If you need technical support, please contact Netfile directly.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

Instructions to Upload the PDF Biennial Review Notice in NetFile

1. Log in with your User and Password at https://ssl.netfile.com/admin/Login.aspx?aid=MAT. If you don't know your User and/or Password, contact NetFile Support at staffhelp@netfile.com.

2. Once logged in, select the SEI application.

3. Go to the Filers menu in the main menu across the top of the page and select View & Edit Filers.

4. On the View & Edit Filers page, change the Type of Filer to Biennial Review and then click the Submit button. This will display all Biennial Review filers you have access to, and the results list the Department.

5. Locate the Biennial Review filer you want to upload a PDF for and click its Edit link to open the Filer Dashboard.

6. Scroll down the Filer Dashboard page to the Active Filing Deadlines table and find the requirement for the Biennial Review. The Form name column displays "MAT_BIENNIAL_REVIEW" as the form type.

7. In the Fulfilled? Column, click the "Add_W" link to open the Record Filing page.

8. Enter the Date Filed. This should be the current date.

9. Click the "Browse..." or "Choose File" button (depending on the browser you are using).

10. Locate the PDF of the Biennial Review you want to upload and select it.

11. Click the Submit button to upload the filing.

12. On the Filer Dashboard, you will see the filing in the Filing History table and the requirement in the Active Filing Deadlines table will be fulfilled.

Example of Designated Filers list:

(NAME OF THE DEPARTMENT)

Executive Officer
Assistant Executive Officer
Deputy Executive Officer
~~Manager, Financial Services~~ - Delete
~~Manager, Building and Maintenance~~ - Delete
Managers - ADD
Management Analyst – ADD
Contractor

2026 Local Agency Biennial Notice

Name of Agency: ______________________________

Mailing Address: ______________________________

Contact Person: ____________________ Phone No. ____________________

Email: ____________________ Alternate Email: ____________________

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX):*

☐ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other *(describe)* ______________________________

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification **(to be completed if no amendment is required)**

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

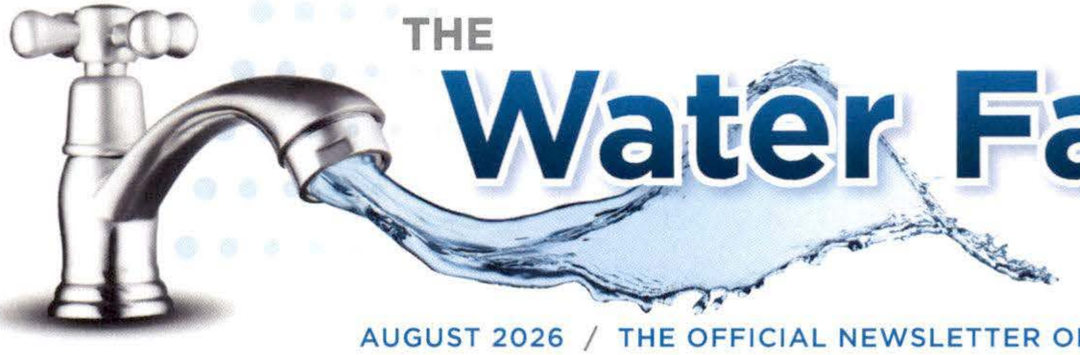
______________________________ ____________________

_ *Signature of Chief Executive Officer* *Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

This must be uploaded to NETFILE under "Biennial Review Notice" no later than September 4, 2026.

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



THE Water Faucet

AUGUST 2026 / THE OFFICIAL NEWSLETTER OF Westborough Water District

Street Address
2263 Westborough Blvd.
So. San Francisco, CA 94080

24-Hour Phone
650-589-1435

Fax
650-589-5167

Email
WWD@WestboroughWater.org
(email address is NOT case sensitive)

Website
WestboroughWater.org
(website address is NOT case sensitive)

Visit our website for updated information, water conservation tips, rebate forms, and much more!

WWD Board Meetings

The Westborough Water District board meetings are held on the second Thursday of every month at the District office. The meeting begins at 7:30 p.m. and the public is encouraged to attend.

WWD Board of Directors

Perry H. Bautista
President

Janet G. Medina
Vice President

Tom Chambers
Don Amuzie
Julie L. Richards
Directors

WWD Management

Patricia Mairena
General Manager

DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE RECIPIENT
2022

WWD Capital Improvement Program Update

Improving the System for You!

WATER INFRASTRUCTURE

- **The Skyline Tank No. 3 structural retrofit project** is finished, and this month the Board accepted the project as complete. Improvements included a seismic foundation retrofit, installation of additional roof rafters, and interior tank coating—all needed to improve reliability during an earthquake.
- **The Skyline Tank No. 2 retrofit project** is 60% complete on the design phase, and it is expected to go out to bid early next year. The work to be performed is similar to the work done to Skyline Tank No. 3 including seismic retrofitting.

SEWER INFRASTRUCTURE

- **The design phase of the sewer pipeline replacement project** in the Appian-I-280 Easement is now about 95% complete. Due to the highly anticipated El Niño weather, our engineers are recommending postponing the construction of this project until Spring 2027, as this type of weather is not conducive to for cross country construction.

Please visit our website for additional CIP projects information at WestboroughWater.org/CIP

Customer Connect Is Now Fully Implemented

POWERED BY TextMyGov

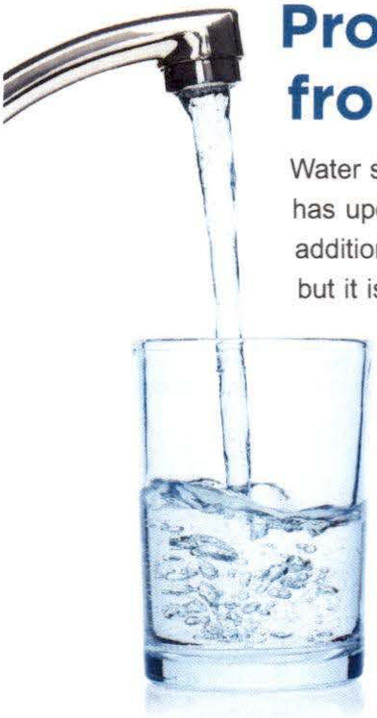
The District has launched a new Mass Notification Messaging Program designed to provide timely and reliable updates to customers. Customer Connect delivers important information about service interruptions, emergencies, and other urgent water or sewer updates directly to you. These system improvements will expand the District's ability to share critical news quickly and efficiently when it matters most. Watch your mail for a postcard with simple instructions on how to stay informed and stay connected. Additional details are available at **WestboroughWater.org/connect** or by scanning the QR.

WWD OFFICE HOURS: Monday-Friday, 8:00 am to 4:30 pm. Closed on holidays.

Westborough Water District

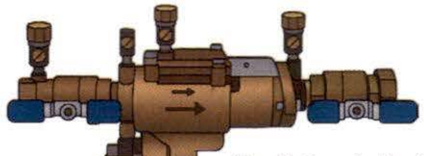
THE
Water Faucet

THE OFFICIAL NEWSLETTER OF THE WESTBOROUGH WATER DISTRICT



Protecting Our Drinking Water Supply from Cross Contamination

Water safety is one of the Westborough Water District's top priorities. Towards that end, the District has updated its **Cross-Connection Control Plan** to meet new state requirements and implement additional backflow protections for our drinking water. You may not have heard of "backflow" before, but it is something the District takes seriously. Backflow happens when water or other substances reverse direction and flow back into the public drinking water system, potentially introducing contaminants. A cross-connection is any point in the water system where drinking water could come into contact with a non-potable source. The revised plan is designed to identify and address risks posed by cross-connections before they become a problem. Starting this Fall 2026, and in conjunction with Back Flow Specialists, Inc., the District will begin reaching out to commercial, institutional, and multi-family properties as part of a hazard-based review of service connections. These connections will be asked to install (if not already in place) a backflow prevention assembly device that acts as a safeguard against backflow contamination. If you are a single-family residential customer, no action is needed for now. ■



Rendering of a backflow prevention assembly.

Meet the WWD's Cross-Connection Specialist

Tyler Armstrong, one of our current Field Maintenance Workers, after receiving specialized training and certification, has been appointed as the District's Cross-Connection Control Program Specialist. Tyler will be implementing the District's Cross-Connection Control Plan by evaluating backflow and cross connection hazards, doing technical and administrative reporting, and supporting regulatory compliance to help protect the District's drinking water supply. ■

Tyler Armstrong
New Cross-Connection-Control Specialist

Rebates and Water Conservation

Visit **WestboroughWater.org/rebates** to review the qualifications and to obtain rebate forms.

HIGH-EFFICIENCY WASHING MACHINE REBATE PROGRAM

The District continues to offer one single rebate of **$100 per washing machine** when you purchase a qualifying ENERGY STAR® label efficient clothes washer.

HIGH-EFFICIENCY TOILET (HET) REBATE PROGRAM

In a continuing effort to help our customers reduce water consumption, the District also continues to offer a rebate of **$50 per toilet** if you replace a toilet with a water-efficient model.

Westborough Water District
THE Water Faucet
THE OFFICIAL NEWSLETTER OF THE WESTBOROUGH WATER DISTRICT
AUGUST 2026

Rate Increases

As a public agency, the District's water, sewer, and meter rates are determined by the cost of providing service. Back on July 12, 2024, in accordance with Proposition 218, the District Board of Directors held a public hearing, and approved water, sewer, and meter rate increases for the next five years beginning in fiscal year 2024/25 through 2028/29. The rate increases are based on an independent study that showed that current water and sewer rates were not adequate to cover future water and sewer system expenses. Based on the study, rate increases are necessary to: (a) enable the District to recover the rising costs of operations and maintenance; (b) fund deferred capital improvements; and (c) maintain emergency reserves.

WATER RATES

Effective as of July 1, 2026, the **new water rate is $11.69** per 748 gallons.

SEWER RATES

Effective as of July 1, 2026, the **new sewer rate is $14.80** per unit. This rate is applied to the amount of water consumed during January-February 2026 meter reading to determine the annual sewer charge collected on the upcoming property tax roll, with a minimum charge of $177.60 per year. Because sewage is not metered, sewer flow is estimated using consumption during January and February of each year when the least amount of landscape irrigation occurs.

The new rates for water will appear on the September 2026 water bills. The updated sewer service charges will be reflected on the next property tax bill you receive from San Mateo County.

METER CHARGES

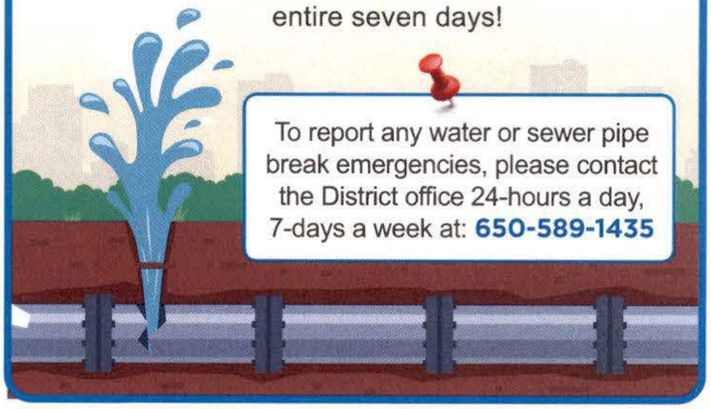
Effective as of July 1, 2026, the meter charges will be revised in accordance with the schedule approved with the *Rate Study*. The bi-monthly **residential rates are $76.82 for a 5/8" meter** and **$93.25 for a 3/4" meter**. For a complete list of the bi-monthly meter charges for other meter sizes, please visit our webpage listed below.

For more information on the *Rate Study* or to view the updated rates, please visit **WestboroughWater.org/rates**

If You See It, Please Report It

Please notify the district's office immediately if you notice any leaks or any other issue with either the water or sewer system, such as broken meter lids, running water on the street, etc.

Just recently, an impaired driver knocked off one of the WWD's fire hydrants located in a center island on the street. District staff did not receive any notifications from the emergency responders, and it was not until a Westborough resident reported it through the City of SSF See-Click-Fix Program that WWD staff became aware and replaced it. Luckily, the residents of that area did not experience any emergencies while that hydrant was out of service for an entire seven days!



To report any water or sewer pipe break emergencies, please contact the District office 24-hours a day, 7-days a week at: **650-589-1435**

Sewer Service Charge on Property Tax Bill

The amount of water you consumed during January and February 2026, or your March 15th bill will be used to determine your annual sewer service charge, which appears on your property tax bill effective as of **July 1, 2026.** Thank you for conserving water! ■

Option for Paying Your Bill Without Additional Fees

Just fill out the enclosed form and return it to us!

WWD DIRECT PAYMENT (ACH)

This service will continue to be TOTALLY FREE to customers!

You may sign up for our Direct Payment Program from your checking or savings account. For your convenience, we have included the ACH form with this newsletter. **For ACH Payments:** The District will not debit your account ***until the due date*** or the last day you can pay your bill without a late charge.

IMPORTANT!

If you already signed up for this service, there is no need to complete another form (unless your banking information has changed).

The District still offers multiple options for paying your water bill: online, phone, mail, and in-person. Learn more about these options, as well as credit card and debit card processing fees at

WestboroughWater.org/rates

Water Conservation Products Are Still Available!

FREE!

Please telephone the District ahead to arrange contact-free pick up of your **FREE** water conservation products. Please request only the items you will use. **Maximum one of each.** More details available at **WestboroughWater.org/conservation**

For Your Home

Cold Water Catcher Bucket

For Your Garden

Multi Spray Pattern Garden Nozzle

For Your Kitchen

1.5 GPM Dual Function Aerator

For Your Bathroom

1.5 GPM Low-flow Shower Head

1.0 GPM Needle Spray Aerator

Toilet Dye Strips Leak Detection

DISCLAIMER: ITEMS MAY VARY FROM PICTURES DISPLAYED.

In the Event of an Earthquake, Will You Have Enough Drinking Water?

Be better prepared for an earthquake or emergency by keeping at least a 3-day water supply (one gallon per person per day, for drinking and sanitation; do not forget your pets). The following websites provide very helpful information, please visit:

- **The San Mateo County Department of Emergency Management website at smcgov.org/dem/prepare**
- **The National Citizen Preparedness website at ready.gov**

Westborough Water District

P.O. Box 2747 | 2263 Westborough Blvd. | South San Francisco, CA 94080
Phone: 650-589-1435 Fax: 650-589-5167
Email: WWD@WestboroughWater.org Web: WestboroughWater.org

AGREEMENT AUTHORIZING DIRECT PAYMENTS (ACH DEBITS) OF WATER AND METER SERVICE FEES AND CHARGES

1. **Authorization.** I, ____________________________ hereby authorize Westborough Water District (District), through its financial institution, to implement a direct payment procedure for water and meter service fees and charges, through ACH (Automated Clearing House) debit entries initiated by District to be debited against the bank account indicated below. Such ACH debit entries shall be made on a bi-monthly basis and in lieu of the physical mailing of the customers' payment.

2. **Bank Account**

☐ Checking Account
☐ Savings Account

Banking Institution Name ____

Branch ____

City ______________________________ State ______ Zip ____________

Routing Number ____

Account Number ____

3. **Water Service Account**

Name (on the account) ____

Account Number ____

Service Address ____

4. **Termination of this Authorization**
This authorization is to remain in full force and effect until District has received written notice of termination. The termination shall be effective two weeks after the District receives such written notice.

I agreed to all the above,

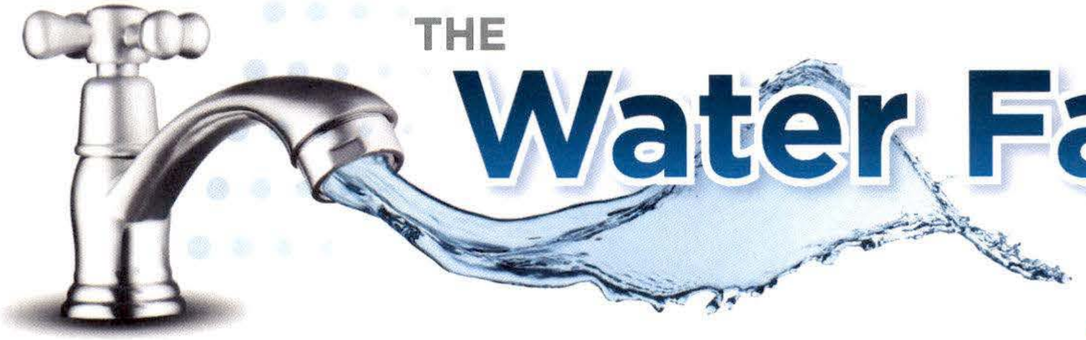
Name (please print) ____

Signature ______________________________ Date ____________

NOTE: ALL DEBIT AUTHORIZATION ***MUST*** PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED ABOVE.

PLEASE ATTACH A VOIDED CHECK TO THIS FORM

DETACH AT THE DOTTED LINE, FILL OUT, AND MAIL TO THE WWD.



THE Water Faucet

AUGUST 2026 / THE OFFICIAL NEWSLETTER OF Westborough Water District

Inside

Westborough
Water District

2263 Westborough Boulevard
P.O. Box 2747
South San Francisco, CA 94083-2747

Delivering Quality for You Since 1961

Leak Detector Packages

Some customers have contacted the WWD about receiving a "Delivery Notice" postcard of a leak detector package being sent to them by the Water Quality Association. The WWD does not endorse this company and recommends caution when being approached by such vendors.

If you think you may have a leak, please contact our office at (650) 589-1435 to schedule a leak test – free of charge!

Outlook

Space is Limited! ACWA Region 5 Event

From ACWA Events <events@acwa.com>
Date Thu 8/6/2026 2:01 PM
To Patricia Mairena <pmairena@westboroughwater.org>

ACWA Region 5 Presents

Exploring United Water's Integrated Water Systems & Infrastructure Resilience

Thursday - Friday, September 3-4, 2026

Presented by ACWA Region 5 in partnership with
United Water Conservation District
Oxnard, CA

Join ACWA Region 5 and United Water Conservation District for an exclusive behind-the-scenes tour of the region's critical water infrastructure, from groundwater recharge and water treatment to dam safety and environmental stewardship. This event kicks off with a welcome reception at Tierra Sur at Herzog Wine Cellars on the evening prior, offering a relaxed setting to network with fellow attendees and water professionals before the full-day program begins.

The following day features a comprehensive tour program, including:

- Guided facility tours of the El Rio Groundwater Recharge and Water Treatment Facility, the Freeman Diversion, and Santa Felicia Dam, including the Iron & Manganese Treatment Plant and hydroelectric power operations.

- In-depth look at infrastructure resilience, including seismic upgrades, fish passage improvements, and spillway enhancements that safeguard public safety and water reliability.
- Insights into regional water challenges such as seawater intrusion, drought resilience, sustainable aquifer management, and the integration of surface water and groundwater supplies.
- Connections with water professionals and experts who are shaping the future of water in the region and beyond.

Program Agenda HERE!

QUESTIONS: Contact Senior Regional Affairs Representative Jennifer Rotz at JenniferR@acwa.com or (916) 669-2373.

Sponsorship opportunities available, click here

REGISTER TODAY!

EVENT SPONSORS

United Water
CONSERVATION DISTRICT

MONTECITO
WATER DISTRICT

This Event is Presented by the 2026-'27 ACWA Region 5, Board

Chair: Sarah Palmer, Zone 7 Water Agency • **Vice Chair:** Steve Huber, United Water Conservation District
Board Members: John L. Varela, Valley Water; Antonio Martinez, Contra Costa Water District; John Muller, Coastside County Water District; John H. Weed, Alameda County Water District; Floyd Wicks, Montecito Water District

ACWA

980 9th St. Ste. 1000, Sacramento, CA 95814

Read online

ACWA REGIONS

Exploring United Water's Integrated Water Systems & Infrastructure Resilience

ACWA Region 5 Program & Tour – Program Agenda and Itinerary

September 3-4, 2025 | Oxnard, CA

Thursday, September 3

5:00 – 8:00 p.m.	**Networking Reception at Tierra Sur at Herzog Wine Cellars** | *3201 Camino Del Sol, Oxnard*
5:30 p.m.	**Welcome & Introductions** **Sarah Palmer**, Chair, ACWA Region 5 **Ernie Avila**, President, ACWA, & **Carol Lee Gonzales-Brady**, Vice President, ACWA **Karla Nemeth**, Executive Director, ACWA

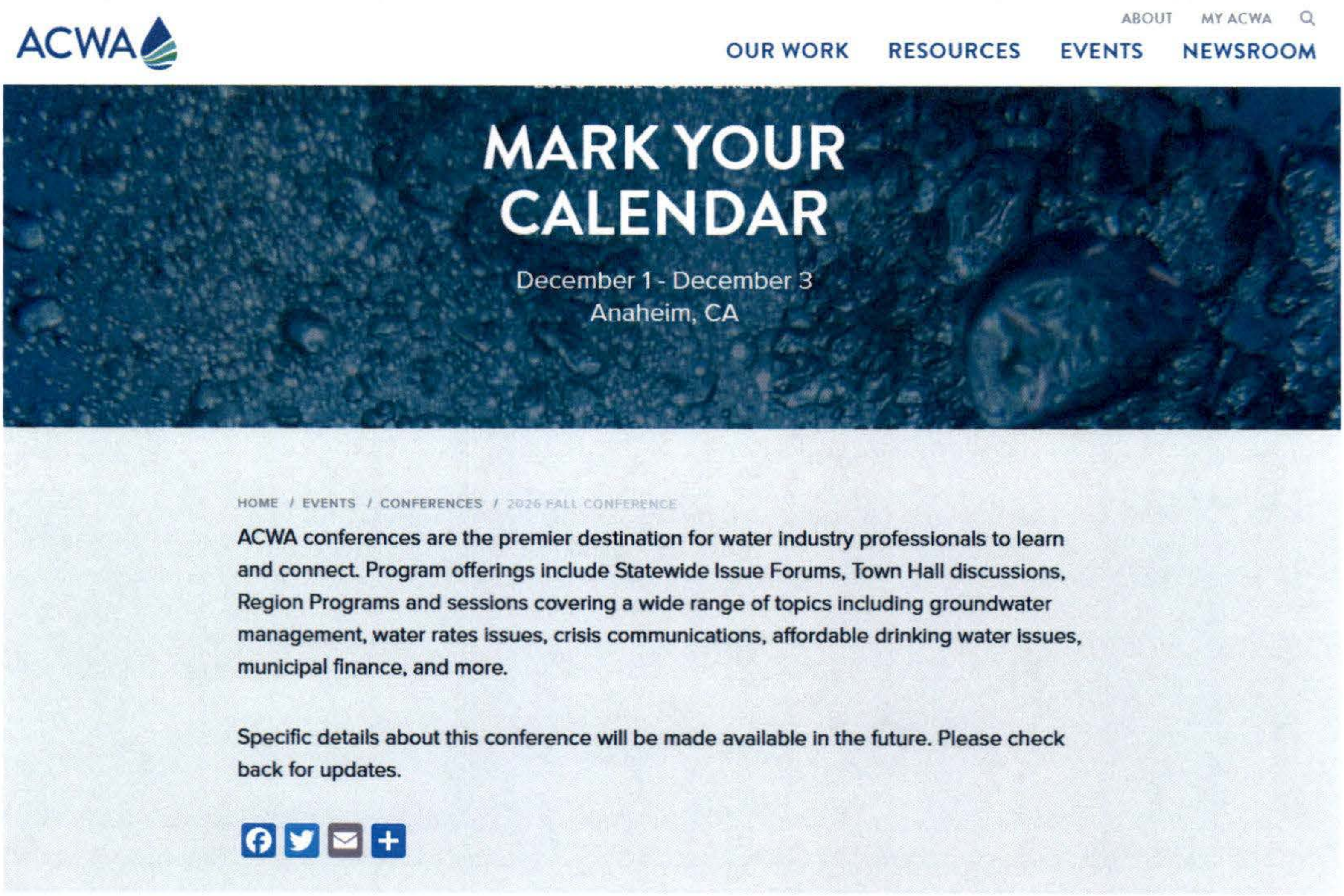
Friday, September 4

7:30 a.m.	**Check-in & Continental Breakfast** | *United Water HQ, 1701 N. Lombard St., Ste 200, Oxnard*
8:00 a.m.	**Welcoming Remarks** **Karla Nemeth**, Executive Director, ACWA **Steve Huber**, Vice Chair, ACWA Region 5, & **Mauricio Guardado**, General Manager, United Water
8:10 a.m.	**Tour Overview, District Presentation, & Bus Boarding | Bus departs promptly at 8:45 a.m.**
8:45 a.m.	Depart for El Rio Groundwater Recharge & Water Treatment Facility | *3561 N. Rose Ave., Oxnard*
9:10 a.m.	**Recharge & Treatment at El Rio Facility Groundwater Recharge & Water Treatment Facility**
9:45 a.m.	Depart for Freeman Diversion | *2641 W. Los Angeles Ave., Oxnard*
10:00 a.m.	**Diversion & Recharge at Freeman Diversion**
11:00 a.m.	Depart for Lake Piru Recreation Area | *4780 Piru Canyon Road, Piru*
12:00 p.m.	**Networking Lunch at Lake Piru Recreation Area** - ACWA JPIA Update by **Adrienne Beatty**, CEO, ACWA JPIA
1:00 p.m.	Depart for Santa Felicia Dam
1:15 p.m.	**Reservoir & Recreation at Santa Felicia Dam**
2:00 p.m.	Return to United Water HQ | *1701 N. Lombard St., Ste 200, Oxnard*
3:00 p.m.	**Arrival at United Water HQ | Program Concludes**

THANK YOU TO OUR SPONSORS & PARTNERS

ACWA JPIA   HDR   Stantec   MONTECITO WATER DISTRICT   Valley Water   United Water CONSERVATION DISTRICT

Event presented by ACWA Region 5 in partnership with United Water Conservation District



MARK YOUR CALENDAR

December 1 - December 3
Anaheim, CA

HOME / EVENTS / CONFERENCES / 2026 FALL CONFERENCE

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.

Outlook

RE: LAFCo Special District Election 2026 – Regular Member Ballot

From Rob Bartoli <RBartoli@smcgov.org>
Date Fri 8/7/2026 2:32 PM
Cc Diane Estipona <destipona1@smcgov.org>

Dear General Manager,

The election for the regular special district member position with a term ending in May 2030 has now closed as a quorum of ballots has been received by LAFCo. Based on the ballots received, Kathryn Slater-Carter has been elected to this Regular Special District seat. She will be seated at the September 16 LAFCo meeting.

With the election of Kathryn Slater-Carter, the Alternate Special District position will be vacant. An announcement requesting nominations for this position will be sent later this month.

Thank you,

Rob

Rob Bartoli
Executive Officer
San Mateo LAFCo
455 County Center, 2nd Floor
Redwood City, CA 94063
Direct Tel: (650) 363-4224
Email: rbartoli@smcgov.org

From: Rob Bartoli <RBartoli@smcgov.org>
Sent: Wednesday, June 3, 2026 10:50 AM
Cc: Diane Estipona <destipona1@smcgov.org>
Subject: LAFCo Special District Election 2026 – Regular Member Ballot

Dear General Manager,

The election for the regular special district member position with a term ending in May 2030 were due by 5:00 PM on Monday, June 1, 2026. However, a quorum of ballots has not been received by LAFCo from the eligible special districts. As such, Government Code Section 56332(f)(6) states that when a quorum has not been met, the election period shall be extended by 60 days. The new due date to return election ballots is **Monday, August 3, 2026 at 5pm** (60 days from this email and the first business day after the 60-day period). If your district has already submitted a ballot for this election, no action is required.

Please let me know if you have any questions.

Thank you,

Rob

Rob Bartoli

Executive Officer
San Mateo LAFCo
455 County Center, 2nd Floor
Redwood City, CA 94063
Direct Tel: (650) 363-4224
Email: rbartoli@smcgov.org

From: Diane Estipona <destipona1@smcgov.org>
Sent: Friday, May 22, 2026 2:38 PM
Cc: Rob Bartoli <RBartoli@smcgov.org>
Subject: Reminder: LAFCo Special District Election 2026 – Regular Member Ballot Due June 1
Importance: High

Dear General Manager,

This is a reminder that election ballots for the regular special district member position with a term ending in May 2030 are **due by 5:00 PM PST on Monday, June 1, 2026**.

Please complete the attached form if you have not already done so. Kindly disregard this message if you have already submitted it.

If you have any questions, please contact Rob Bartoli at 650-363-4224 or rbartoli@smcgov.org.

Best,

Diane Estipona (she/her/hers)
Administrative Secretary III
(628) 258 – 3243

County of San Mateo
455 County Center, 2nd Floor
Redwood City, CA 94063
www.sanmateolafco.org
www.sforoundtable.org

PAKPOUR
CONSULTING
GROUP

Memo

To: WWD Board of Directors **Date:** 08/05/26

Project Name: Skyline Tank No. 3 Structural Retrofit **Project No.:** 10025.14

Reference: Progress Payment No. 10

From: Joubin Pakpour, PE

Construction Status

Between July 1 and July 31, 2026, Euro Style Management (ESM) applied a top-coat to the entire tank exterior roof and reinstated the tank into service. Although not part of ESM's original scope, they coated the entire tank roof on their own will and expense to leave the tank with a nice uniform finish. On July 8, 2026, ESM collected BAC-T and VOC samples for water quality testing after the District filled the tank. The District received satisfactory/passing results on July 15, 2026 and returned the tank to service on July 16, 2026.

In addition, ESM completed all remaining site activities and punch list items, including final cleaning, installation of the catch basin grating, and site demobilization. Remaining work was reviewed during the final punch list walkthrough and completed to the District's satisfaction. We recommend project acceptance.

Balancing Change Order No. 1

Balancing Change Order No. 1 adjusts original bid quantities to reflect actual constructed quantities.

Change Order No. 3

Change Order No. 3 includes three items summarized below for a total of $24,056.88. Four (4) working days were added to the Contract revising the total to 238 working days. Please refer to Change Order No. 3 for additional information.

Anchor Chair Cost Adjustment – Unforeseen Condition

In early December 2025, ESM requested a cost adjustment due to increased tariffs on the OnGuard Seismic Systems anchor chair materials, which is based/manufactured in New Zealand. ESM researched tariff reimbursement following the U.S. Supreme Court decision to reverse the tariffs however they are not the Importer of Record and coordination efforts with OnGuard were unsuccessful. Because this was an unforeseen condition, the District recommends treating this similarly to General Provisions Section G4.03 Differing Site Conditions as ESM could not have reasonably expected this occurrence. The total cost for this item was $20,955.00.

Should ESM, with continued coordination efforts with OnGuard receive reimbursement, they are committed to passing this onto the District.

Tank Mechanical Repairs

As part of the tank inspection process prior to finalizing all welding work within the tank, ESM, our structural engineer, and inspector identified several areas along the rafters and roof in need of structural repair. In addition, several cathodic protection components were in poor condition requiring replacement. The labor for this work is paid for under Bid Item 15 and assumes a 3 person, fully equipped welding crew. The material is paid for by this change order as during design it is not possible to determine the repair extents without erecting scaffolding and extensive work to expose bare steel. The total cost for this item was $3,101.88.

Additional Working Days

Four (4) additional working days were added to the contract to permit punch list / project closeout. There is no cost associated with this item.

Change Order Summary

The industry standard for non-owner-initiated change orders for construction is approximately 10%. The total for this project is $17,835.98 or 0.74%, well below industry standards.

Change Order Descriptions	Total Amount	% Increase/Decrease over Original Contract	% of Total Change Order
Owner Requested (WWD)	$11,320.00	0.47%	63.47%
Unforeseen Conditions	$29,415.98	1.22%	164.92%
PS&E	$0.00	0.00%	0.00%
Balancing	($22,900.00)	(0.94%)	-128.39%
Total	$17,835.98	0.74%	100.00%

Progress Payment No. 10, Project Acceptance, and Retention

Enclosed please find Progress Payment No. 10 due ESM for ***$37,959.04*** (value of work minus 5% retention). The work performed to date has been satisfactory and payment is recommended.

ESM completed 100% percent of the contractual work ***($2,435,429.98)***. All punch list items are complete. We recommend project acceptance and filing the Notice of Completion (NOC) with San Mateo County. The retention amount of **$121,771.50** will be released after verifying ESM has paid their vendors/subcontractors in full.

	Current Month	Total	
Original Contract Amount		$ 2,417,594.00	
Approved Change Orders	$ 1,156.88	$ 17,835.98	0.7%
Final Contract Amount		**$ 2,435,429.98**	
Previously Paid		$ 2,275,699.44	
Current Request (*Less Retention)*	**$ 37,959.04**	**$ 37,959.04**	
Retention	$ 1,997.84	$121,771.50	
Total Value of Work Completed	$ 39,956.88	$ 2,435,429.98	100%
Total Remaining on Contract		**$0.00**	0%

J:\Projects\Westborough Water District - 10025.00\14-Skyline Tanks Structural Upgrades\02-Structural Upgrades\Construction\Correspondence\Board Packets\14-WWD-Board-26.08.05-PP10.docx

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Westborough Water District
Skyline Tank No. 3 Structural Retrofit
Project No. 10025.14

Change Order No. 3
Euro Style Management
August 5, 2026

Item No. 1 – Anchor Chair Cost Adjustment – Unforeseen Condition

As part of the structural retrofit design, the structural engineer selected an innovative tank anchoring system, OnGuard Seismic Systems (OGSS), to anchor the currently unanchored tank to the existing foundation. Designed and manufactured in New Zealand following several major earthquakes in 2011, 2013 and 2016, this anchor system yields both in tension and compression throughout earthquake accelerations, absorbing destructive energy and preserving tank and foundation integrity.

Euro Style Management's (ESM) cost for the OGSS anchors at the time of their original bid in April 2025 was $198,488. Between April 2025 and the time of when ESM ordered the anchors, August 2025, the Executive Branch of the current US administration imposed increased tariffs on foreign imports, including those from New Zealand resulting in an increased cost to ESM, passed on through OGSS, of $217,757.00. To keep the project on schedule, ESM absorbed this cost up front and paid OGSS so the anchors could be released from the port.

In February 2026, the U.S. Supreme Court ruled the Executive Branch lacked the unilateral authority to levy tariffs without explicit congressional approval and as a result, those affected by the tariffs were able to request reimbursement; however, only by the Importer of Record or Customs brokers. Since ESM was neither of these, they were not eligible to receive reimbursement directly. At the time of this Change Order, ESM made several efforts to obtain reimbursement from OnGuard with no success. ESM will continue to make reasonable business efforts to obtain reimbursement from OGSS. If ESM is successful in receiving tariff reimbursement after continued coordination efforts, ESM is committed to passing these funds onto the District.

Because this was an unforeseen condition, the District recommends this scenario be treated similarly to General Provisions Section G4.03 Differing Site Conditions as ESM could not have reasonably anticipated this occurrence. This is also similar to the California Department of Transportation's Standard Specifications where contractors can request reimbursement for fluctuations in oil prices. The additional cost for the change in material price is $20,955.00 inclusive of sales tax.

Total Cost of Item No. 1 -	**$ 20,955.00**
Total Increase of Working Days for Item No. 1 -	**0 Days**

Item No. 2 – Tank Mechanical Repairs

As part of the tank inspection process prior to finalizing all welding work within the tank, ESM, our structural engineer, and inspector identified several areas along the rafters and roof in need of structural repair. In addition, several cathodic protection components were in poor condition requiring replacement.

The labor for this work is paid for under Bid Item 15 and assumes a 3 person, fully equipped welding crew. The material is paid for by change order as during design it is difficult to determine the repair extents without erecting scaffolding and extensive work to expose bare steel. Generally, labor is the most expensive component of repair work and having this as a bid item allows budgeting a portion of this work should it be required.

At the District's request, ESM made several repairs within the tank not part of the original design and replaced the existing cathodic protection handhole covers and brackets which were highly corroded and could not be reinstalled. ESM fabricated and provided new handhole covers and brackets at no cost to the District. The material cost for this extra work was $3,101.88 per ESM's Daily Extra Work Report dated 7/31/26.

Total Cost of Item No. 2-	**$ 3,101.88**
Total Increase of Working Days for Item No. 2 -	**0 Days**

Item No. 3 – Additional Working Days

A time extension of four (4) working days will be added to the Contract to close out punch list items. There is no cost associated with Item No. 3.

Total Cost of Item No. 3 -	**$ 0.00**
Total Increase of Working Days for Item No. 3 -	**4 Days**
Total Cost of Change Order No. 3 -	**$ 24,056.88**
Overall Increase of Working Days for Change Order No. 3 -	**4 Days**

Other Terms Remain in Effect

This **Change Order No. 3** fully resolves all cost and time issues related to the work described above, including any indirect effects or the effect of this Change Order on any other work performed by **Euro Style Management.** This Change Order does not modify or supersede any provision of the Contract, unless, and only to the extent, explicitly stated in this Change Order.

Prepared by:

Brandon Laurie, PE
Project Manager
Pakpour Consulting Group

Reviewed and Approved by:

Hamed Khatibi
District Inspector
Pakpour Consulting Group

Reviewed and Approved by:

Joubin Pakpour, PE
District Engineer
Pakpour Consulting Group

Reviewed and Approved by:

Patricia Mairena
General Manager
Westborough Water District

Reviewed and Approved by:

Alan Bugriyev
Project Manager
Euro Style Management

Westborough Water District
Skyline Tank No. 3 Structural Retrofit
Project No. 10025.14

Balancing Change Order No. 1
Euro Style Management, Inc.
August 5, 2026

The original contract amounts for the following bid items were adjusted to actual quantities:

Bid Item No. 15 – Tank Mechanical Repairs ***decreased*** by 5.5 DAY:	**($16,500.00)**
Bid Item No. 19 – Asphalt Concrete ***decreased*** by 12 TON:	**($8,400.00)**
Bid Item No. 22 – Potholing ***increased*** by 4 EA:	**$2,000.00**
Balancing Change Order Total:	**($22,900.00)**

The Total Contract Amount decreased by $22,900.00 for material/work items not used.

Prepared by:

Brandon Laurie, PE
Project Manager
Pakpour Consulting Group

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Patricia Mairena
General Manager
Westborough Water District

Reviewed and Approved by:

Alan Bugriyev
Project Manager
Euro Style Management

PAKPOUR CONSULTING GROUP

Skyline Tank No. 3 Structural Retrofit
Progress Payment No. 10 and Balancing Change Order No. 1
July 1, 2026 to July 31, 2026

Westborough Water District

9.A1.8

Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
1	Mobilization/Demobilization	LS	$ 110,000.00	1	$ 110,000.00	0	$ 110,000.00	$ -	1	$ 110,000.00	$ 110,000.00	0.1	$ 11,000.00	10%	0.9	$ 99,000.00	90%	1	$ 110,000.00	100%
2	Ringwall Extension/Catch Basin	LS	$ 410,000.00	1	$ 410,000.00	0	$ 410,000.00	$ -	1	$ 410,000.00	$ 410,000.00	0	$ -	0%	1	$ 410,000.00	100%	1	$ 410,000.00	100%
3	Micropiles	LS	$ 202,500.00	1	$ 202,500.00	0	$ 202,500.00	$ -	1	$ 202,500.00	$ 202,500.00	0	$ -	0%	1	$ 202,500.00	100%	1	$ 202,500.00	100%
4	Tank Anchorage	LS	$ 324,000.00	1	$ 324,000.00	0	$ 324,000.00	$ -	1	$ 324,000.00	$ 324,000.00	0	$ -	0%	1	$ 324,000.00	100%	1	$ 324,000.00	100%
5	Roof Strengthening	LS	$ 150,000.00	1	$ 150,000.00	0	$ 150,000.00	$ -	1	$ 150,000.00	$ 150,000.00	0	$ -	0%	1	$ 150,000.00	100%	1	$ 150,000.00	100%
6	Shell Manway Strengthening	LS	$ 14,000.00	1	$ 14,000.00	0	$ 14,000.00	$ -	1	$ 14,000.00	$ 14,000.00	0	$ -	0%	1	$ 14,000.00	100%	1	$ 14,000.00	100%
7	Column Strengthening	LS	$ 37,000.00	1	$ 37,000.00	0	$ 37,000.00	$ -	1	$ 37,000.00	$ 37,000.00	0	$ -	0%	1	$ 37,000.00	100%	1	$ 37,000.00	100%
8	Flush Cleanout	LS	$ 20,000.00	1	$ 20,000.00	0	$ 20,000.00	$ -	1	$ 20,000.00	$ 20,000.00	0	$ -	0%	1	$ 20,000.00	100%	1	$ 20,000.00	100%
9	Seal Tank Vents	LS	$ 40,000.00	1	$ 40,000.00	0	$ 40,000.00	$ -	1	$ 40,000.00	$ 40,000.00	0	$ -	0%	1	$ 40,000.00	100%	1	$ 40,000.00	100%
[illegible]	Sump Drain Modification	LS	$ 15,000.00	1	$ 15,000.00	0	$ 15,000.00	$ -	1	$ 15,000.00	$ 15,000.00	0	$ -	0%	1	$ 15,000.00	100%	1	$ 15,000.00	100%
[illegible]	Overflow Relocation	LS	$ 55,000.00	1	$ 55,000.00	0	$ 55,000.00	$ -	1	$ 55,000.00	$ 55,000.00	0	$ -	0%	1	$ 55,000.00	100%	1	$ 55,000.00	100%
12	Tank Roof Vents	LS	$ 30,000.00	1	$ 30,000.00	0	$ 30,000.00	$ -	1	$ 30,000.00	$ 30,000.00	0	$ -	0%	1	$ 30,000.00	100%	1	$ 30,000.00	100%
13	Pipe Modifications	LS	$ 40,000.00	1	$ 40,000.00	0	$ 40,000.00	$ -	1	$ 40,000.00	$ 40,000.00	0	$ -	0%	1	$ 40,000.00	100%	1	$ 40,000.00	100%
14	Tank Level Assembly	LS	$ 17,000.00	1	$ 17,000.00	0	$ 17,000.00	$ -	1	$ 17,000.00	$ 17,000.00	0	$ -	0%	1	$ 17,000.00	100%	1	$ 17,000.00	100%
15	Tank Mechanical Repairs	DAY	$ 3,000.00	10	$ 30,000.00	-5.5	$ 3,000.00	$ (16,500.00)	4.5	$ 3,000.00	$ 13,500.00	0.5	$ 1,500.00	11%	4	$ 12,000.00	89%	4.5	$ 13,500.00	100%
16	Interior Coating	LS	$ 759,000.00	1	$ 759,000.00	0	$ 759,000.00	$ -	1	$ 759,000.00	$ 759,000.00	0	$ -	0%	1	$ 759,000.00	100%	1	$ 759,000.00	100%
17	Exterior Coating	LS	$ 53,694.00	1	$ 53,694.00	0	$ 53,694.00	$ -	1	$ 53,694.00	$ 53,694.00	0	$ -	0%	1	$ 53,694.00	100%	1	$ 53,694.00	100%
18	Aggregate Base	CY	$ 350.00	20	$ 7,000.00	0	$ 350.00	$ -	20	$ 350.00	$ 7,000.00	0	$ -	0%	20	$ 7,000.00	100%	20	$ 7,000.00	100%
19	Asphalt Concrete	TON	$ 700.00	12	$ 8,400.00	-12	$ 700.00	$ (8,400.00)	0	$ 700.00	$ -	0	$ -	0%	0	$ -	0%	0	$ -	0%
20	Site Restoration	LS	$ 17,000.00	1	$ 17,000.00	0	$ 17,000.00	$ -	1	$ 17,000.00	$ 17,000.00	0.2	$ 3,400.00	20%	0.8	$ 13,600.00	80%	1	$ 17,000.00	100%
21	Storm Water Pollution Control	LS	$ 24,000.00	1	$ 24,000.00	0	$ 24,000.00	$ -	1	$ 24,000.00	$ 24,000.00	0	$ -	0%	1	$ 24,000.00	100%	1	$ 24,000.00	100%
22	Potholing	EA	$ 500.00	8	$ 4,000.00	4	$ 500.00	$ 2,000.00	12	$ 500.00	$ 6,000.00	0	$ -	0%	12	$ 6,000.00	100%	12	$ 6,000.00	100%
23	Shoring	LS	$ 50,000.00	1	$ 50,000.00	0	$ 50,000.00	$ -	1	$ 50,000.00	$ 50,000.00	0	$ -	0%	1	$ 50,000.00	100%	1	$ 50,000.00	100%

PAKPOUR CONSULTING GROUP

Skyline Tank No. 3 Structural Retrofit
Progress Payment No. 10 and Balancing Change Order No. 1
July 1, 2026 to July 31, 2026

Westborough Water District

9.A.1.9

Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
CO 1	Item 1 - Contract Working Days	Change Order No. 1				1	$ -	$ -	1	$ -	$ -	0	$ -	0%	1	$ -	0%	1	$ -	0%
	Item 2 - Additional Potholes					1	$ -	$ -	1	$ -	$ -	0	$ -	0%	1	$ -	0%	1	$ -	0%
	Item 3 - Existing Foundatin Concrete Chiping					1	$ 5,359.10	$ 5,359.10	1	$ 5,359.10	$ 5,359.10	0	$ -	0%	1	$ 5,359.10	100%	1	$ 5,359.10	100%
	Item 4 - Overflow Modifications					1	$ 11,320.00	$ 11,320.00	1	$ 11,320.00	$ 11,320.00	0	$ -	0%	1	$ 11,320.00	100%	1	$ 11,320.00	100%
CO 2	Item 1 - Exterior Coating Weather Delays	Change Order No. 2				1	$ -	$ -	1	$ -	$ -	0	$ -	0%	1	$ -	0%	1	$ -	0%
	Item 2 - Cathodic Protection Handoles					1	$ -	$ -	1	$ -	$ -	0	$ -	0%	1	$ -	0%	1	$ -	0%
	Item 3 - Additional Exterior Roof Coating					1	$ -	$ -	1	$ -	$ -	0	$ -	0%	1	$ -	0%	1	$ -	0%
CO 3	Item 1 - Anchor Chair Tariff Increase	Change Order No. 3				1	$ 20,955.00	$ 20,955.00	1	$ 20,955.00	$ 20,955.00	1	$ 20,955.00	100%	0	$ -	0%	1	$ 20,955.00	100%
	Item 2 - Tank Mechanical Repair Materials					1	$ 3,101.89	$ 3,101.88	1	$ 3,101.88	$ 3,101.88	1	$ 3,101.88	100%	0	$ -	0%	1	$ 3,101.88	100%
	Item 3 - Additional Working Days					1	$ -	$ -	1	$ -	$ -	1	$ -	0%	0	$ -	0%	1	$ -	0%
	Contract Amount				*$2,417,594.00*			*$ 17,835.98*			*$2,435,429.98*									
	Amount Earned												$39,956.88	2%		$2,395,473.10	98%		$2,435,429.98	100%
	Retention (5%)												($1,997.84)						($121,771.50)	
	Progress Payment No. 1																		($662,150.00)	
	Progress Payment No. 2																		($252,225.00)	
	Progress Payment No. 3																		($155,325.00)	
	Progress Payment No. 4																		($125,400.00)	
	Progress Payment No. 5																		($151,050.00)	
	Progress Payment No. 6																		($419,520.00)	
	Progress Payment No. 7																		($151,125.14)	
	Progress Payment No. 8																		($246,244.94)	
	Progress Payment No. 9																		($112,659.36)	
	Amount Due												$37,959.04						$37,959.04	
	Amount Remaining on Contract																		$0.00	0%

Contract Amount Remaining	$0.00	0%
Total Retention Held	($121,771.50)	
Total Pending Change Orders	$ -	

Prepared By

Joubin Pakpour, P.E.
District Engineer

PAKPOUR CONSULTING GROUP

Westborough Water District
Skyline Tank No. 3 Structural Retrofit
Change Order Summary

Westborough Water District

Project Manager: Brandon Laurie, PE

Job Number: 10025.14

Change Order	Date	Item	Description	Total Approved Change Order Cost			
				Owner Requested	Unforeseen Conditions	PS&E	Balancing
1	05/06/26	1	Contract Working Days	-	$ -	-	-
		2	Additional Potholes	-	$ -	-	-
		3	Existing Foundation Concrete Chipping		$ 5,359.10	-	-
		4	Overflow Modifications	$ 11,320.00	$ -	-	-
2	07/02/26	1	Exterior Coating Weather Delays	$ -	-	-	-
		2	Cathodic Protection Handholes	$ -	-	-	-
		3	Additional Exterior Roof Coating	-	$ -	-	-
3	07/31/26	1	Anchor Chair Cost Adjustment - Unforeseen Condition	-	$ 20,955.00	-	
		2	Tank Mechanical Repair Materials	$ -	$ 3,101.88	$ -	
		3	Additional Working Days				
BCO 1	07/31/26	1	Balancing Change Order	-	-	-	$ (22,900.00)
			Change Order Summary:	**$ 11,320.00**	**$ 29,415.98**	**$ -**	**$ (22,900.00)**

Change Order Total		
Change Order 1	$	16,679.10
Change Order 2	$	-
Change Order 3	$	24,056.88
BCO 1	$	(22,900.00)
(a) Total	$	17,835.98

Change Order Descriptions	Total Amount	%Increase/Decrease over Original Contract	% of Total Change Order
Owner Requested (WWD):	**$ 11,320.00**	**0.47%**	**63.47%**
Unforeseen Conditions:	**$ 29,415.98**	**1.22%**	**164.92%**
PS&E:	**$ -**	**0.00%**	**0.00%**
Balancing:	**$ (22,900.00)**	**-0.94%**	**-128.39%**
TOTAL CHANGE ORDERS (a):	**$ 17,835.98**	**0.74%**	**100.00%**

ORIGINAL CONTRACT AMOUNT (b): **$2,417,594.00**

REVISED CONTRACT AMOUNT = (a) + (b): **$2,435,429.98**

Skyline Tank No. 3 Structural Retrofit
Westborough Water District
July 1, 2026 thru July 31, 2026

July 1, 2026 – Exterior roof additional top coat.

Skyline Tank No. 3 Structural Retrofit
Westborough Water District
July 1, 2026 thru July 31, 2026

July 16, 2026 – Final tank site post construction - north view.

Skyline Tank No. 3 Structural Retrofit
Westborough Water District
July 1, 2026 thru July 31, 2026

July 17, 2026 – Final tank site post construction – south view.

Skyline Tank No. 3 Structural Retrofit
Westborough Water District
July 1, 2026 thru July 31, 2026

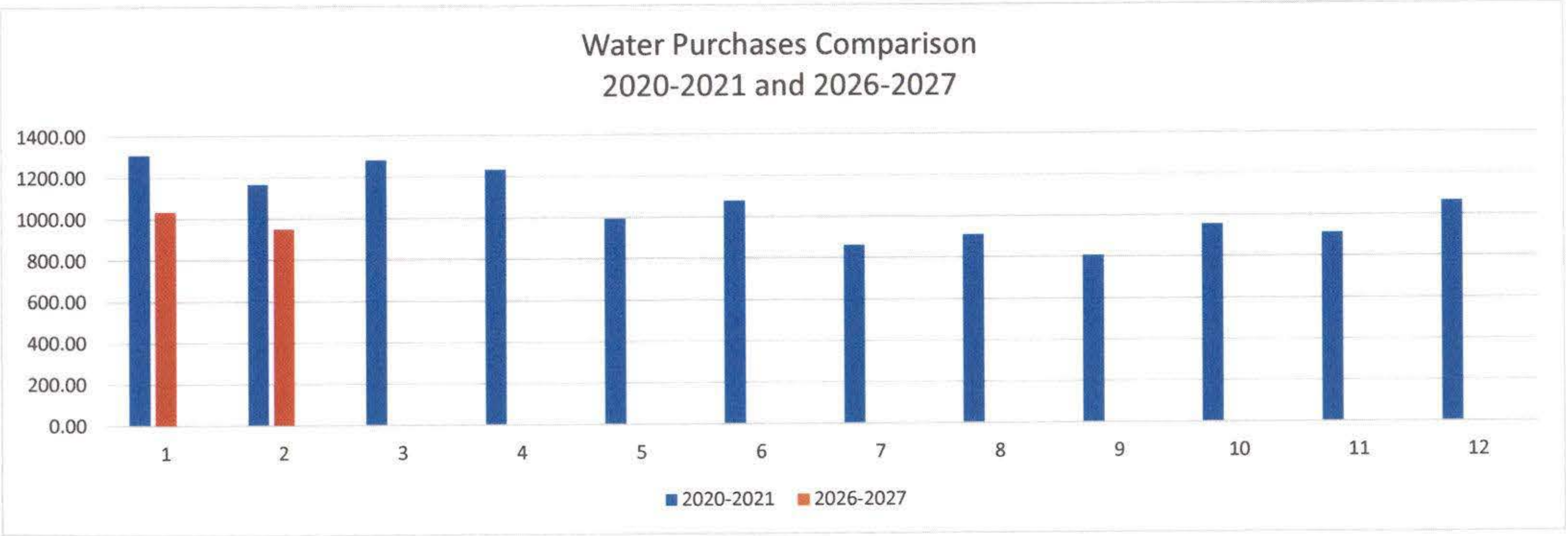
July 17, 2026 – Final tank site post construction – east view.

9.B.1

Water Purchases Comparison 2020-2021 to 2026-2027

FY 2020-2021				FY 2026-2027				Comparison
Period	HCF Purchased	No. of Days Billed	HCF per Day	Period	HCF Purchased	No. of Days Billed	HCF per Day	HCF Per Day Difference
06/05/20 to 07/07/20	43157	33	1307.79	06/05/26 to 07/07/26	34169	33	1035.43	-272.36
07/08/20 to 08/06/20	34995	30	1166.50	07/08/26 to 08/06/26	28543	30	951.44	-215.06
08/07/20 to 09/04/20	37162	29	1281.45					
09/05/20 to 10/06/20	39480	32	1233.75					
10/05/20 to 11/02/20	26876	27	995.41					
11/03/20 to 12/04/20	34525	32	1078.91					
12/05/20 to 01/04/21	26748	31	862.84					
01/05/21 to 02/01/21	25531	28	911.82					
02/02/21 to 03/04/21	25095	31	809.52					
03/05/21 to 04/05/21	30684	32	958.88					
04/06/21 to 05/05/21	27430	30	914.33					
05/06/21 to 06/03/21	30907	29	1065.76					
Total Purchases	**382590**	**364**	**1051.07**	**Total Purchases**	**62712**	**63**	**995.43**	

GPCPD YTD	55.21
GPCPD 25/26	49.13
GPCPD 24/25	50.64
GPCPD 23/24	50.29
GPCPD 22/23	49.46
GPCPD 21/22	50.62
GPCPD 20/21	58.30



RECEIVED
JUL 22 2026
WESTBOROUGH WATER DISTRICT

samTrans

SAN MATEO COUNTY TRANSIT DISTRICT

NOTICE OF ACTION TAKEN ON CLAIM

Patricia Mairena
PO Box 2747
South San Francisco, CA 94080

REFERENCE: Claim of **Westborough Water District**

Notice is hereby given that the claim that was received by the San Mateo County Transit District, 166 N. Rollins Road, Millbrae, California 94030, on the 19th day of May 2026, was:

Rejected by operation of law

on the 6th day of July 2026.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this Notice was personally delivered or deposited in the mail to file a **state** court action on this claim. See Government Code Section 945.6. The time for you to file an action in federal court may be less than this six months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Jared Anderson
Claims Specialist

PROOF OF SERVICE BY MAIL

I, the undersigned, hereby certify under penalty of perjury that I am over the age of 18 years and not a party to the within matter; my business address is San Mateo County Transit District, 166 N. Rollins Rd., Millbrae, California 94030.

I am readily familiar with the business practices for collection and processing of correspondence for mailing with the United States Postal Service; such correspondence is deposited with the United States Postal Service on the same day in the ordinary course of business.

On this date, at my place of business, following ordinary business practices, I placed the within Notice of Action Taken on Claim for collection, mailing and deposit in the United States Postal Service in a sealed envelope, with postage fully prepaid, addressed in the manner set forth below:

Patricia Mairena
PO Box 2747
South San Francisco, CA 94080

Executed on **July 20, 2026** at San Carlos, California.

Jared Anderson

ESIS, INC.
PO BOX 6559,
SCRANTON PA 18505-6559

DATE 07/16/26
CHECK NO. [redacted]

STATEMENT

ESIS®

5900C33FA 00 00955 FA22261057

WESTBOROUGH WATER DISTRICT
P.O. Box 2747
South San Francisco CA 94083

FILE ID [redacted]

DOLLARS $*****26,218.79

*** NOT NEGOTIABLE ***

Invoice #

FOR
3500 Callan Blvd fire hydrant

CLAIMANT
WESTBOROUGH WATER DISTRIC

DATE OF EVENT
02/18/26

Questions regarding this payment should be referred to the Customer Service Unit of the Claim Office whose address appears above.

P2057A (07/2016)

DETACH THIS PORTION BEFORE CASHING

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT. CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM.

ESIS®

51-44
119

DATE
07/16/26

[redacted]

FILE ID
[redacted]

PLEASE DEPOSIT
or CASH
WITHIN 90 DAYS

CHC3160726000040956

Pay **TWENTY SIX THOUSAND TWO HUNDRED EIGHTEEN DOLLARS AND 79
CENTS**

PAY TO THE ORDER OF: WESTBOROUGH WATER DISTRICT

$*****26,218.79

FOR
3500 Callan Blvd fire hydrant

CLAIM OFFICE
CHIPOTLE

CLIENT
MV TRANSPORTATION, INC.

CLAIMANT
WESTBOROUGH WATER DISTRIC

DATE OF EVENT
02/18/26

[redacted]
AUTHORIZED SIGNATURE

Bank of America

NBS-1GS-12

[redacted]

Announcement of General Manager Retirement

August 10, 2026

Dear President Bautista and Directors,

I am formally notifying the Board of my decision to retire as General Manager of the Westborough Water District, effective June 30, 2027.

I began my career with the District as Office Supervisor in November 1987, was promoted to Assistant General Manager in July 2012, and was appointed General Manager in July 2021.

For the past four decades, it has been an honor to serve this dedicated organization and our community. I have been privileged to work with such a committed Board and to contribute to meaningful progress in the District's Capital Improvement Program, budget process, and long-term resilience.

I am deeply grateful to our customers, the Board, and our highly capable and dedicated staff, whom I consider family.

Over the coming month and until my retirement date, I will remain fully committed to my responsibilities as General Manager and to supporting a smooth leadership transition. I will assist in onboarding the next General Manager in any way I can.

Respectfully,

Patricia Mairena
General Manager

ACWA **REGIONS**

2026-‘27 Region 5 Board Work Plan

Adopted: February 27, 2026

ACWA Region 5 provides grassroots support to the ACWA Board of Directors and staff to advance the goals, objectives, and key performance indicators identified in ACWA’s Strategic Plan, with emphasis on priorities significant to Region 5. The Region 5 Chair and Vice Chair, with support from their region board, provide regional leadership to fulfill the primary charge of regions.

Charge	Tactics & Progress
Provide a structure where Region 5 member agencies can come together and discuss issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA Board. ***(Strategic Plan Goals – Connections, Organizational Strength)***	Produce impactful region events or webinars—one per year—that highlight local perspectives and priorities, facilitate inter-regional participation, communication and coordination on issues of common interest or benefit, encourage participation in ACWA, and provide a networking opportunity for members. 2026 Event: Sep. 3-4, Oxnard. Workgroup Lead: Steve Huber, UWCD. **Progress:** On Track
	Hold quarterly region board meetings, including a meeting and orientation at the start of the term and a meeting at midterm. Encourage attendance by region members, committee reporters and outreach captains. 2026: Jan. 28 & Feb. 9 (Q1), Apr. 13 (Q2), Aug. 3 (Q3), Nov. 2 (Q4) **Progress:** On Track
	Hold twice yearly region membership meetings at ACWA Spring and Fall Conferences. Allow ACWA JPIA and the ACWA Foundation to provide regular updates at these meetings, schedule permitting. 2026: May 6 in Sacramento; Dec. 2 in Anaheim **Progress:** On Track
	Appoint a committee reporter for each ACWA Committee from the Region 5 Committee Member Roster and consider ways to ensure they facilitate two-way communication between their respective committee and the region. 2026: Committee Reporters appointed in Feb. Reporters will be invited to attend quarterly region board meetings, and will provide updates at Spring and Fall Conference membership meetings. **Progress:** Completed
Assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program	Actively participate and encourage region involvement in ACWA’s Outreach program. **Progress:** On Track

10.A.1

2026-'27 Region 5 Board Work Plan

Charge	Tactics & Progress
to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs, or other policy committees. ***(Strategic Plan Goals – Connections, Advocacy)***	Appoint 1-3 region members as Outreach Captains to help lead outreach efforts within the region, participate in the work of the Outreach Task Force, and facilitate two-way communication between the task force and the region. 2026: Alexandra Bradley, Zone 7 WA, appointed Captain in Feb. 2026. **Progress:** Completed
Provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern. ***(Strategic Plan Goals – Connections, Education)***	Produce Region 5 issue forums for the 2026 ACWA Spring Conference and the 2027 ACWA Fall Conference that educate members on ACWA's priorities and issues of regional and statewide concern, including highlighting region member agency innovations and best practices addressing those priorities and issues. 2026 Spring Conference: From Lab to Tap: How Advanced Tech is Solving Local Water Challenges **Progress:** Completed
	Actively message to and invite mid-career and junior staff as well as staff at smaller water agencies to Region 5 events to encourage their professional development, ACWA involvement, and networking. **Progress:** On Track
Assist staff with association membership recruitment at the regional level. ***(Strategic Plan Goals – Organizational Strength)***	Work with the Membership Committee and staff to identify opportunities to educate non-members in Region 5 on the benefits of becoming an ACWA member. **Progress:** On Track
Recommend specific actions to the ACWA Board on local, regional, state, and federal issues, and recommend endorsement for various government offices and positions. ***(Strategic Plan Goals – Advocacy)***	Ensure that the region is fully represented on committees and workgroups so regional concerns and priorities are considered at a statewide level. **Progress:** On Track
	Support ACWA's advocacy efforts to ensure Proposition 4 funding is disbursed rapidly for water infrastructure projects in the region. **Progress:** On Track
	Communicate the region's interest in working through ACWA's Groundwater Committee structure to develop recommendations for supporting small GSAs, focusing on streamlined funding for DACs and exploring AI-driven solutions to simplify data management under SGMA.

2026-‘27 Region 5 Board Work Plan

Charge	Tactics & Progress
	Progress: On Track (representation on workgroups)
	Support the Water Management Committee’s efforts to streamline regulatory processes for water rights and permitting. **Progress:** On Track
	Partner with ACWA’s Water Quality Committee to elevate the urgency of the Golden Mussel threat to accelerate response coordination, on-the-ground action, and critical research funding. 2026: On Feb. 2, Reclamation awarded a $72K research grant to CCWD, EBMUD, and Sacramento County Water Agency that doesn’t require matching funds and $500K to DWR to research Golden Mussel control measures. **Progress:** On Track
	Support the ACWA Water Quality Committee’s efforts to ensure the effective implementation of AB 1319, strengthening California’s endangered species protections against federal rollbacks. **Progress:** On Track
	Work with ACWA’s Water Management Committee to communicate the region’s interest in leveraging ACWA’s partnership with CalDesal to champion desalination solutions that combat coastal seawater intrusion and expand alternative water supplies. 2026: Topic may be incorporated into Spring Conf. panel/roundtable **Progress:** On Track

Note: *Individual region boards CANNOT take positions, action, or disseminate communication on issues and endorsements without going through the ACWA Board structure.*